



OFFICE OF THE
UTAH STATE AUDITOR

Auditor Alert – 2016-03a

Subject: Office of the State Auditor will digitize balance sheets for FY2016
Date: August 30, 2016
To: Cities, Towns, Counties, Local and Special Service Districts, Interlocal Entities with Total Annual Revenue or Expenses greater than \$750,000
From: Jeremy Walker, Local Government Manager

In [Auditor Alert 2016-03](#), the Office of the Utah State Auditor (Office) set the requirement that balance sheet data submitted to the Utah Public Finance Website (UPFW) must match the entity's financial statements. These requirements are for fiscal years ending June 2016 and thereafter and affect local governments with revenue or expenses greater than \$750,000.

Today, we announce that the Office will perform the digitization of balance sheet data and upload it to the UPFW for all required local government entities unless they opt out of this service.

To do this, we will map data from the audited financial statements (submitted to the Office by the entity) to the Uniform Chart of Accounts. We will then input the data to the template approved by the State Division of Finance in order to create an electronic file which we will upload to the UPFW on your behalf. You should receive a notification when the data has been successfully uploaded so that you can review and certify that the data is correct.

For entities who would prefer to submit the balance sheet data themselves, please let the Office know by contacting Alexandra Nelson at anelson@utah.gov (preferred) or (801) 538-3176. Please keep in mind that your submitted balance sheet data must match your audited financial statements.