

MINUTES
Fire Service Standard and Training Council Meeting
September 2, 2015
APPROVED

COUNCIL MEMBERS: Michael Riley, Gary Hodson, Ray Stokes, Karl Lieb, Robert DeKorver, Darren Baum, Todd Smith, Jason Winn

STAFF: Ted Black, Diane Shipp

UFRA: Chuck Query, Hugh Conner, Brad Wardle

EXCUSED: Darren Baum, Tracy Dunford

Item #1: The meeting was called to order by Chair Gary Hodson.

Item #2: Approval of the May 11th minutes. Ray suggests that Item #5-a review of current re-accreditation documents-what current re-accreditation documents. I would propose to have the words for the non-affiliated training organizations, just say what documents they are referring to. Gary thought that would be appropriate as to make it a little bit more clear. A change also needs to be made to Item #3-where it was to nominate Gary as the new Vice-Chair, now known as the Chair, so we need to take out the word "Vice". A motion to approve the minutes as changed, was made by Ray Stokes and seconded by Mike Riley – motion carried.

Item #3: A recommendation for Robert Dekorver to become the new Vice-chair was made. ??? made a motion for this and it was seconded by Ray Stokes – motion carried.

Item #4: Ray Stokes reported on the certification council and indicated that everything is going well.

Item #5: Hugh Conner reported that based on what we discussed last time, we took the adjunct rate issue to the board, who decided to go with a flat rate of \$39.00. Our HR dept. really pulled the rabbit out of the hat, they actually took our adjunct trainers and took them out of the academic adjunct category and made a new category for them, so we're not susceptible to those automatic raises that the academic adjuncts have had over the last four years. Now we're in charge of deciding when the time comes to give the UFRA adjuncts a raise. Chuck Query has some information regarding Uintah Fire Department's Training Academy. Chuck indicated that it was brought to his attention through several sources up north that there was a potential issue again of Uintah charging fire fighters and non-fire fighters to come and attend fire fighter I and II and OPS. We asked the chief for clarification of what was going on and he stated that the information that was out there was due to an eager and overly aggressive internal PIO from the department and that the information that she was sharing was incorrect. He has no interest and will not be training any non-affiliated fire fighters. There is a fee associated for his volunteers because they do not have the money to purchase the stuff and additionally it gets them vested in the program to attend and complete.

Item #6: Reports given by teams on the audit of UFRA: E-mails were submitted relative to those people that were a part of that process. Ray Stokes did the administrative portion of the audit and indicated that UFRA maintains good reporting practices, a qualified administrative staff and meets contractual obligations. Mike Riley and Robert Dekorver handled the logistics portion of the audit. They began with a presentation from High Conner and he basically gave an overview of the whole system which included logistics and what they call support services. If equipment is not working, the lead instructor is supposed to make note and follow proper protocol. Full time drivers are needed. One person and a couple of part time personnel are barely able to keep up with the 500+ class deliveries per year. Currently the class load has been increasing approximately 30% a year and soon it will be beyond what one person and a few part timers can effectively deliver on site. Karl reported on the training portion of the audit and indicated that there are 264 fire departments in the state, 57 are full paid or part paid. Fire school is the only training element UFRA actually charges for. Other training for Utah fire departments is free and on location. The school is basically reactive, the NFPA and national standards. They provide training as necessary. Recruit academy falls under the emergency services. The school serves 8,000 students annually, courses delivered off site almost 100% of the time. Deliveries are increasing, props are getting better. Jason and Todd did the certification portion and classroom transitioning to online is moving forward. The goal is to increase turnaround of results. It is getting better each year. A 25 day turnaround is a reasonable expectation. The audit team concluded that UFRA is meeting it's contractual obligations in each category.

Item #7: The UFRA financial audit is currently on a five year rotation and currently trying for a 3 year rotation. There were no other issues on this.

Item #8: Ted reported on the open meetings act and whether it needs to be posted or not. It is being posted and will continue to be posted.

Item #9: Clarification item: The next meeting will be on October 28, 2015 @ 8:30 AM.

Item #10: Old business: A discussion regarding the need for nameplates was discussed and Ted will take care of this.

Item #11: New business: Discussion concerning public educator certification & if we should pursue this as a state certification. A lot of departments have public education programs. Where does it stand, is there an NFPA standard, is this a viable certification to pursue. Robert will make a presentation to the certification council to have them consider this certification.

Steve Lutz has officially retired from UFRA.

Item #12: No new reports from council members.

Item #13: Refer back to #9.

Item #14: Robert made a motion to close the meeting and it was seconded by Ray. Meeting adjourned.