

## Dissemination Log Request Form

<b>From:</b>	Agency Name:	ORI:
	Contact Person:	Telephone:
	E-mail:	Fax:

<b>To:</b>	BCI FIELD SERVICES <a href="mailto:gmcneil@utah.gov">gmcneil@utah.gov</a> (cc <a href="mailto:mbiesinger@utah.gov">mbiesinger@utah.gov</a> )	
<b>RE:</b>	BCI Dissemination Log Request	Date:

Reason for search:	Date range for search:
<b>Search Criteria: provide all that apply</b>	
Name/User ID:	
Information searched (DL #, name, license plate, etc.):	
Other:	

Note: Dissemination logs can be searched on all UCJIS queries. List the transaction type in the "Other" column. Please note that TACs and Alt TACs have the capability to view all user logs (last 21 days) using the "LOGS" transaction in UCJIS. Dissemination log requests are only to be requested for cases of misuse and/or investigations. Any misuse of UCJIS files MUST be reported to BCI per Utah Code Annotated 53-10-108(12)(b).

\*The chief administrator of the requesting agency must sign all dissemination log requests.

\_\_\_\_\_  
SIGNATURE OF CHIEF ADMINISTRATOR

BCI USE ONLY	
DATE RECEIVED:	INFORMATION FOUND: <input type="checkbox"/> YES <input type="checkbox"/> NO
ASSIGNED TO:	DATE MAILED TO REQUESTOR: