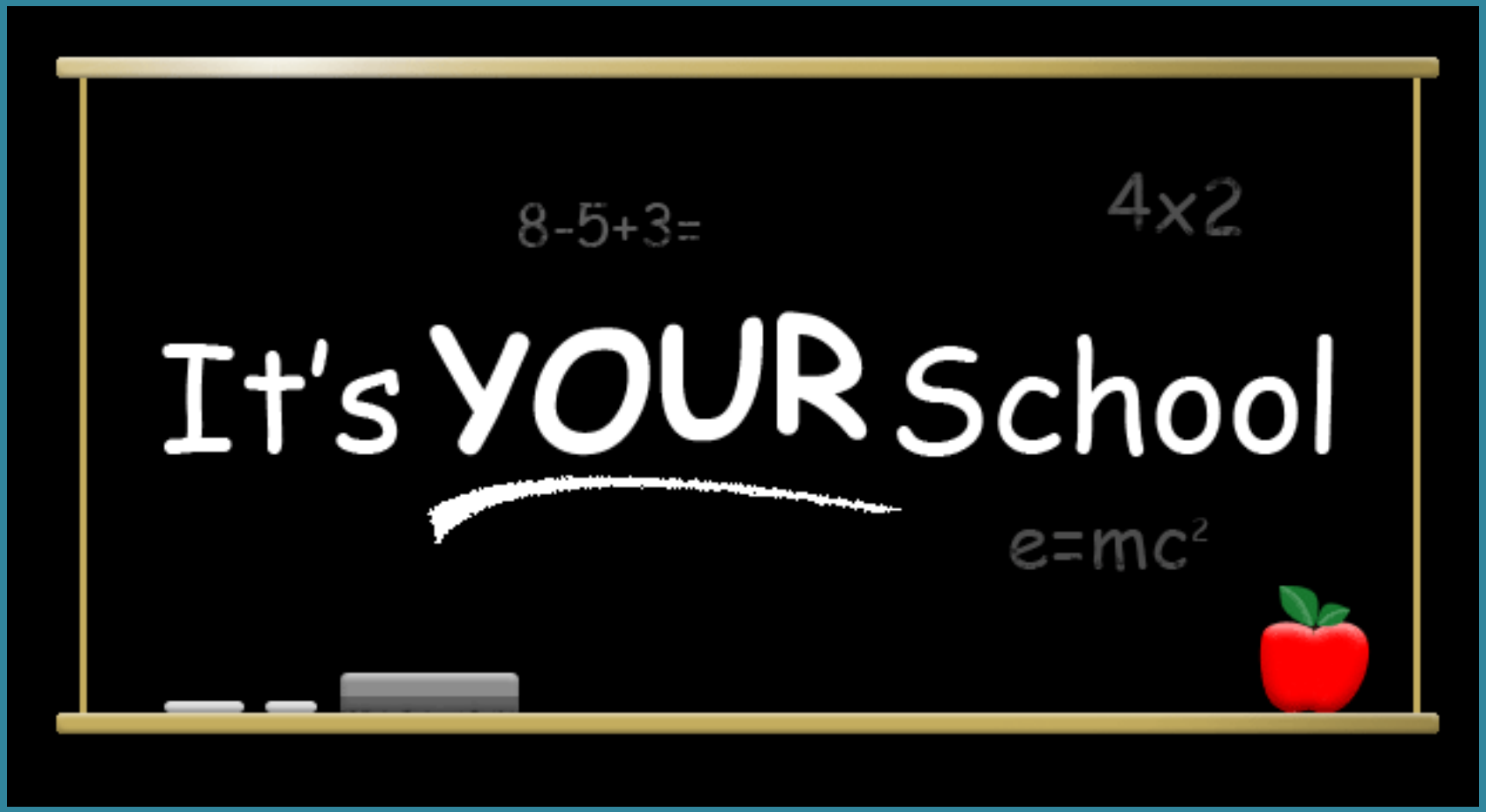

8-5+3=
4x2
It's YOUR School
e=mc²

WELCOME
PARENTS!

WORLD'S BEST SCHOOL PRINCIPAL

SCHOOL
BOARD

Teacher
EDUCATION

WORLD'S BEST SCHOOL PRINCIPAL

Teacher
EDUCATION

WELCOME
PARENTS!

SCHOOL
BOARD

- To build consistent, effective collaboration and communication among parents, employees and administrators
- Forum for parents to be actively involved with the school in their children's education
- To make good schools great

Council Members are Elected

- **Principal** serves and is not elected
- **School employee members** must be employed at the school. Elected by school employees.
- **Parent/guardian members** have children at the school at least one of the two years of the term. They may not hold an educator license AND work at the school. Elected by parent/guardians.

School Community Councils

Putting the Council in Place

- Membership
  - Principal and at least one school employee
  - Parent/guardian members - must have at least 2 member majority

EXAMPLES

Principal + Employee(s)	< Parents by at least 2
1	1	at least 4
1	3	at least 6

  - Size is determined by the council – stated in rules
  - Member terms are 2 years
  - Terms are staggered

Planning the Election

Put the Process in Rules of Order

When?

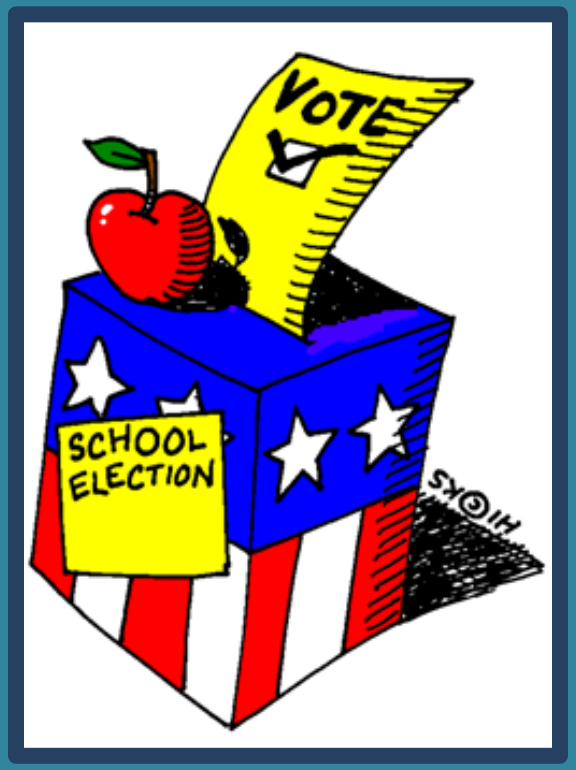
- Spring and completed before the last week of the school year
- OR near the beginning of the school year.
- Timeline of election consistent for at least four consecutive years.

Where?

- At the school
- Electronic elections are permissible when districts establish the process

Holding the Election

- Notice at least 10 days prior to the election
  - Dates and times with location
  - Open positions and how to file
- Secret ballot
- Principal oversees
- Results available on request



After the Elections

- Fill unfilled positions
  - School employees on the council fill school employee positions
  - Parent/guardians on the council fill parent positions
- The entire council elects their officers each year
  - Chair is elected from parent members
  - Vice-chair may be a parent or employee
  - Principals don’t serve as officers

Council Responsibilities

- **Prepare/Update School Improvement Plan (SIP)**
- **Prepare/Update Plans that support the SIP**
  - **School LAND Trust Plan**
  - **Professional Development Plan**
  - **Reading Achievement Plan (K-3)**

Improvement by design

Every Plan has an Action Plan

- Identify the needs
- State the goals – may use SMART goals
- Measurement of success
- Outline steps to achieve goals
- Identify funding
  - Research based programs & practices
  - District specific requests – or goals

Council Responsibilities

- Advise and make recommendations to school and district administrators and local school board
- Respond to local board requests

- Provide notice of elections and meetings
- Website Requirements

School Website Posting

One Week prior to meetings:

- Agenda with date, time and location
- Draft minutes of the prior meeting

By October 20th

- Yearly meeting schedule
- Council members with a phone and/or email
- School LAND Trust summary of the prior year

Website Reporting continued

Always posted on the website:

- Statement about the opportunity for parents to serve and make decisions about the School LAND Trust funds.
- Amount received each year from the program
- Rules of Order and Procedure

•All items are posted in the school office and provided to parents without internet access

Councils May Appoint Sub-committees And Task Forces

DECISIONS

New Council Responsibility
Safe Technology Environments
Digital Citizenship

HB 213

- **Learn and Understand – District/Principal Report**

  Partner with administration to ensure

  Filtering is adequate & consistently updated

- **Provide education and awareness**
  - **Students**
  - **Parents**

- **Partner with non-profit**
- **Create a subcommittee**

- Consider a proactive

  project/activity

http://www.schoollandtrust.org
Councils and digital-citizenship

State the Goal

Consider using the concept of

SMART GOALS

S is for SPECIFIC

Straightforward and

Council members should be able to repeat the goal statement

M is for Measurable

"an assessment of the results obtained"

How will you know if the school has reached the goal?

What is the assessment – or measurement?

What is the baseline?

What do you want the students to achieve?

A is for Attainable and Action Plan

Can students reach the goal?

Is it realistic?

Action Plan

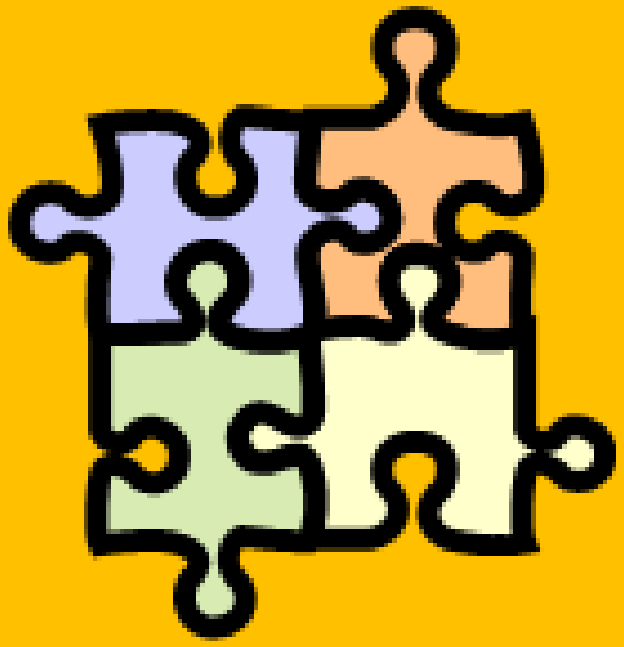
- What steps will be taken to reach the goal?
- Who will be responsible for each step?

R is for Relevant

It is a subset of the School Improvement Plan

Goals of the District

Approved materials and programs



T is for Timely

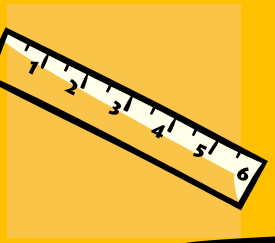
Set a timeframe

Multi-year plans – yearly goals

Without a timeframe, it is just a wish.

Specific

Measurable



Attainable &
Action Plan

Relevant

Timely

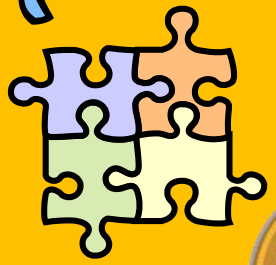
SMART Goals

S

M

A

R



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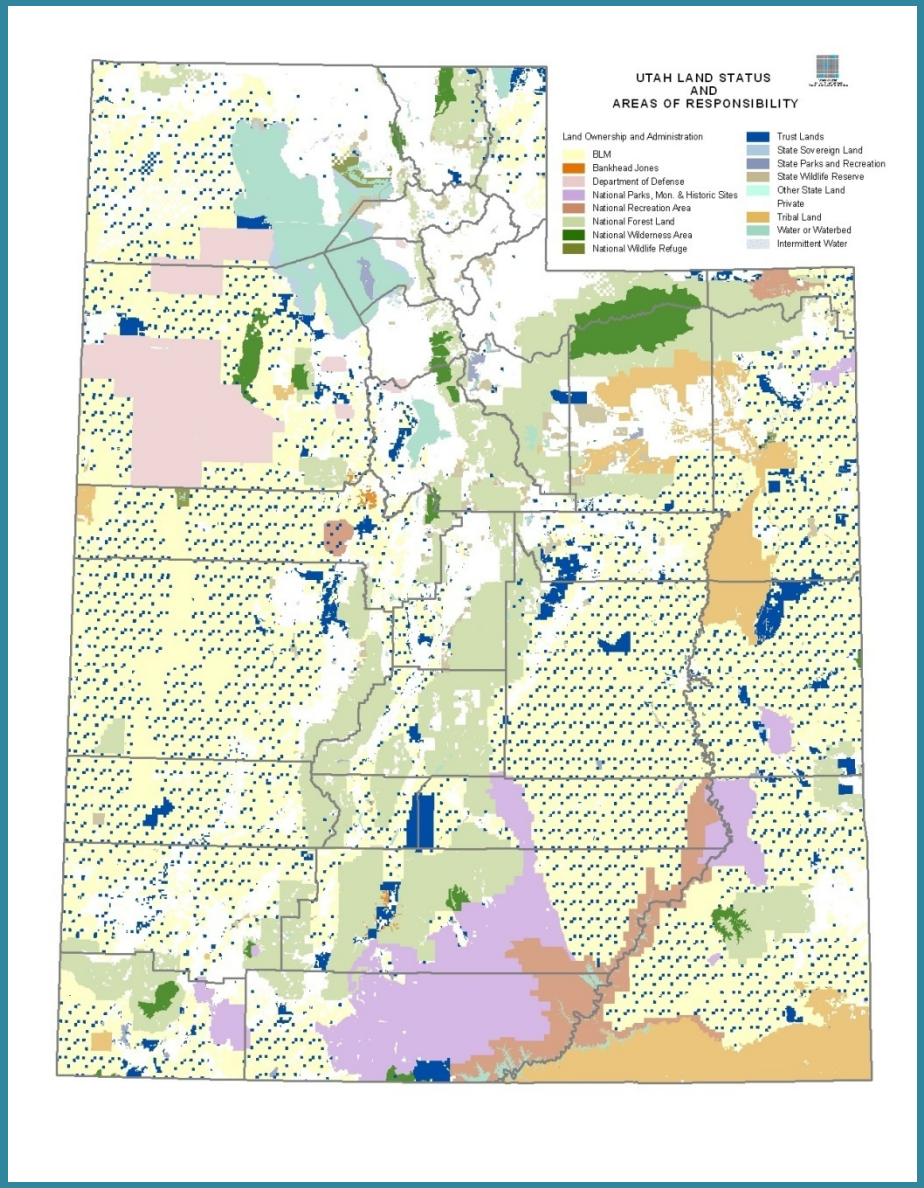


School LAND Trust Program

Utah retains 3.4 million acres.

A state 3.4 million acres in size.

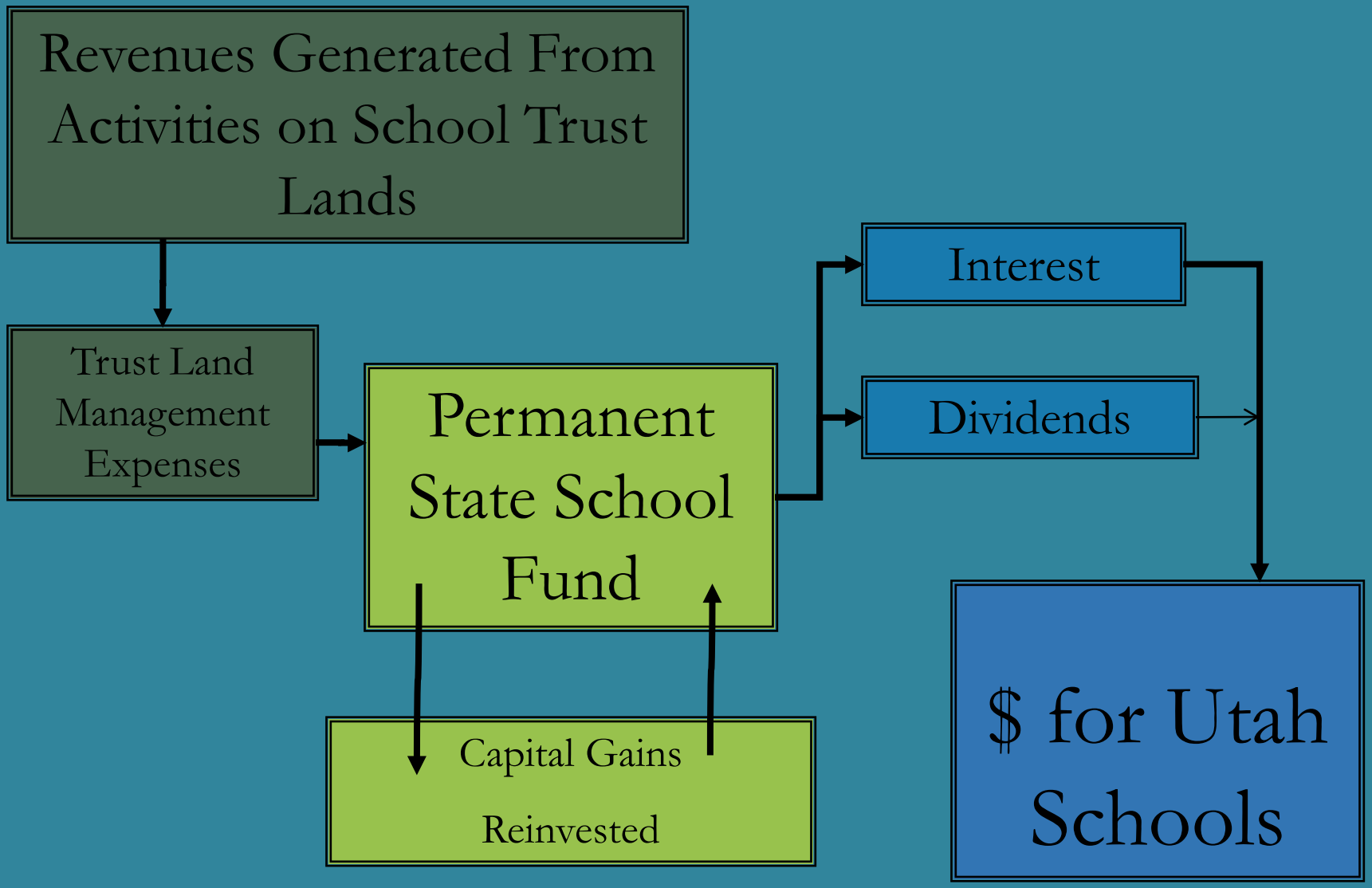
Derrick Platform – Vernal – Uintah County

St. George, Utah

1500 acres, 130 tenants, 100 buildings

Grazing throughout Utah

Funding Flow Chart



The Permanent State School Fund is over

$2 Billion

Schools received $49 million

July 2016

Grow Towards Tens of Billions!

School LAND Trust Funds

- Appropriated by the legislature
- Only funding directed from local schools
- Tailored to meet the needs of individual schools
- Can be carried over
- Is not competitive
- Only state that spends the funds at each school

School LAND Trust Funds

- Identify an academic need from the School Improvement Plan to address.
- Write a goal to address the need. Include all the components of SMART goals
    - Specific goal statement
    - Measurement
    - Action Plan that is Achieveable
    - Relevant
    - Timeline
- Majority vote of a quorum is required
- Submit online for approval by the local school board
- Implement the plan as approved

A word about carry-over

Funds can be carried to the next year

- If it is > 10% you will need to explain
- In the early years it made some sense
- Trust principle of intergenerational equity
- Sweeping
- Schools must not really need it

School LAND Trust Plans may be amended

Amendment is needed if:

- Add a funding category to any academic area (goal)
- Add a new goal
- Mid-year you have not spent the money as planned and cannot/will not

Amendment is NOT needed if:

- Items are listed in the “if there is more money” question of approved plan
- If you are going to spend more money on what was approved (same financial category & same goal)
- If you decide not to implement a goal, explain in the Final Report – Should discuss it with the council and include a vote in the minutes.

Increase Parent Involvement

See www.schoollandtrust.org

For ideas to welcome parents

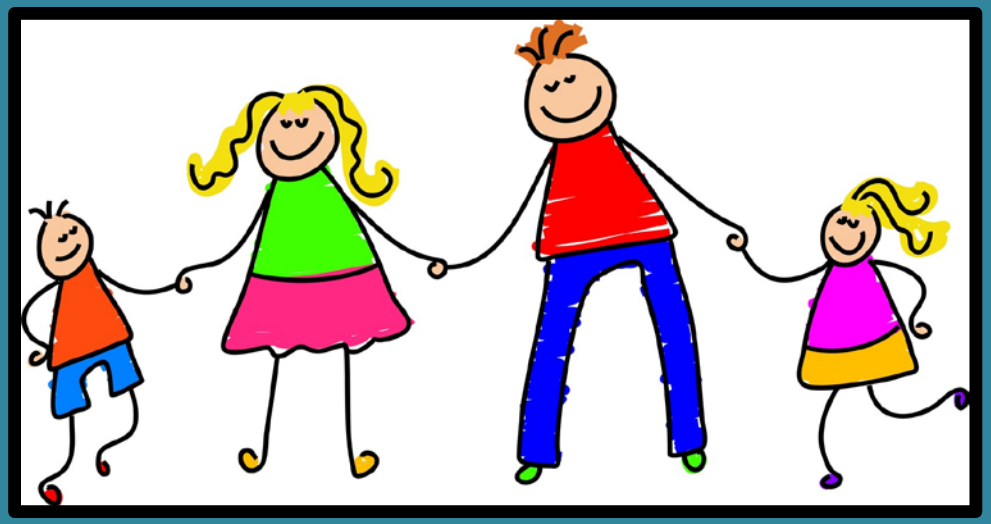
Some documents are now in Spanish

PTA (parent organization) liaison

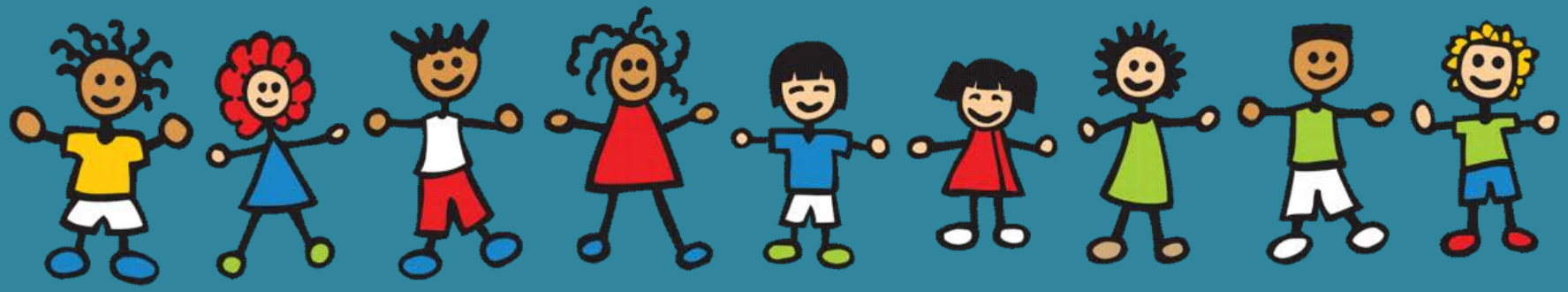
Subcommittees and Task Forces

Representation of minority students

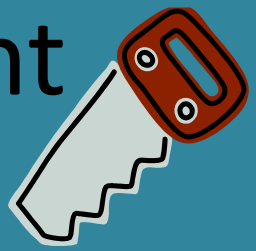
Parent component in the plans



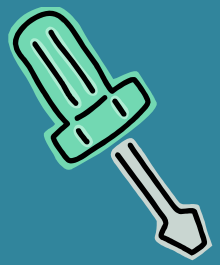
Councils Should Reflect The Diversity of the Students



Tools – Be effective and efficient



- Elect the chair
  - Sets the agenda
  - Conducts the meeting
  - Uses a yearly timeline
  - Sets Rules of Order and Procedure
  - Uses the council – delegates



- Request a data discussion
  - What does the data mean?
  - What measurements do we use?
  - How are our students doing?

I want our plans to be effective.
I want to be informed before voting

How will I know if our plans are effective?

- Specialists and teachers you trust
- Data discussion – are we meeting our goals?
- UCAS and School Grades– www.schools.utah.gov/main/

How will I know if the selected programs are effective?

- Websites like What Works Clearinghouse
- RIMS (Recommended Instructional Materials System)

http://delleat.schools.utah.gov/rims/index.html

T together
E everyone
A achieves
M more