

**Semi-Annual EMS Grants Subcommittee Meeting  
June 7, 2017 9:00 am  
3760 South Highland Office, 5<sup>th</sup> Floor Board Room  
Meeting Minutes**

<b>Committee Members:</b>	Don Marrelli, Mike Mathieu, William Pope, Jeremy Hoggard,
<b>Excused:</b>	Ron Morris, Kathy Quarnberg, Breck Rushton, Nathan Curtis
<b>Guests:</b>	
<b>Staff:</b>	Guy Dansie, Gay Brogdon, Tami Goodin, Dean Penovich
<b>Presiding:</b>	Mike Mathieu

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome</b>	Guy Dansie welcomed members, excused Ron Morris because of health issues and asked that Mike Mathieu preside at the meeting.	
<b>History</b>	Gay Brogdon explained that for FY2017 there was \$900,000 available. Almost \$300,000 of that was not requested in reimbursements. Also the funding source for fines and forfeitures is down that will only allow us to have \$750,000 for FY2018.	
<b>Rules &amp; Regulations</b>	Gay Brogdon reviewed the contract end date for FY2017 was set at May 15, 2017, with requests due by May 31, 2017. Did get a waiver to extend the date of expense til May 22, 2017 to cover expenses for EMT conference held. Considered changing dates to allow spending through May for FY2018, but decided to leave as is so that funding is able to be analyzed and allotted for information to the committee for the next fiscal period. Then amount left on the table to be held as carryover for the following year funding. Due to unforeseen circumstances not available for FY2018. Discussed that PO's are not proof of payment per financial audit.	
<b>Discussion Items:</b>	Discussed Park Summit and Summit County are 2 different agencies but funding all done together. Need to decide how to handle so no issues with finance for reimbursement.	Decided to determine funding as 2 agencies but award together in 1 contract
	Discussed that Gold Cross- Southern is not eligible for grants as they are not the primary 1 <sup>st</sup> responder in the St George area.	Mike Mathieu motioned and Bill Pope 2 <sup>nd</sup>
	Discussed having a due date of March 31, and award \$600,000 Then all \$ not used redistributed through a new contract with the original \$100,000 to agencies that spent their \$.	Decided that was not a good idea. As new contracts would take too long.
	Gay distributed a Per Capita Allocation sheet using \$375,000. She discussed that a lot of the reimbursements not requested were for Competitive grants as some agencies did not have the funding to cover the required match. The committee decided to have all funding put in Per Capita so that it was easier to spend. Then to make it more fair allotted each agency \$1850 as a CME funding across the board- but apply it to per capita.	Figure \$1850 per the 114 agencies that applied for grants for FY2018. Then balance of funds to be distributed by Per Capita guidelines
	The committee decided to discuss using the penalty as placed in the guidelines. Decided to penalize all agencies by 50% if they did not spend at least 90% of their Per capita grant. Then reallocate to all agencies. Gay figured that 54 agencies fit the penalized category.	Gay will prepare a spreadsheet showing the distribution available to all, the penalized amounts

		and the total with the re-distribution of the all funding.
	Preliminary calculations showed distribution of funds. Mike Mathieu will explain the plan to Ron Morris. The calculation sheet will be prepared and if no changes requested will be presented to the EMS Committee on July 12, 2017.	All funding to be awarded as Per Capita
<b>New Business:</b>	Committee to discuss in the fall meeting: Changing dates for FY2019? Keeping same penalties or changing? Taking \$ off the top and allocating for emergencies? Committee to generate a reminder for the 1 <sup>st</sup> of the year reminding all agencies of the dates.	Items to be added to fall agenda.
<b>Next Meeting:</b>	We will hold a meeting in September. Date to be finalized later	Need date for meeting