

**Semi-Annual EMS Grants Subcommittee Meeting**  
**September 29, 2016 9:00 am**  
**3760 South Highland Office, 5<sup>th</sup> Floor Board Room**  
**Meeting Minutes**

<b>Committee Members:</b>	Ron Morris, Don Marrelli, Kathy Quarnberg, Mike Mathieu, William Pope, Jeremy Hoggard, Nathan Curtis, Breck Rushton-via phone,
<b>Excused:</b>	
<b>Guests:</b>	
<b>Staff:</b>	Guy Dansie, Gay Brogdon, Tami Goodin, John Houskeeper, Dean Penovich
<b>Presiding:</b>	Ron Morris, Chairman

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome</b>	Ron Morris welcomed members and had everyone introduce themselves.	
<b>Minutes</b>	Ron had committee members review minutes from June 2, 2016. Motion was made to accept and unanimously agreed upon.	
<b>Reviewed FY2017 Grant Process</b>	Discussed how to get the word out to dispatch and rural agencies to apply for grants. When FY2018 Guidelines and Applications are approved, discussed pushing this info out to the 911, Sheriff and Fire Chiefs associations. Need to review rules to see if Gold Cross Southern is actual eligible for grants. Are they the first responder for most of their area?	Send out list serve to announce Grant Application period is opened. Guy to review rule to determine Gold Cross eligibility.
<b>FY2018 Grant Guidelines and Application</b>	Reviewed Per Capita Guideline and Application. Application was approved but suggested changes to wording on guidelines. Have it say, "Approved grant applicants will receive funds for CME. These funds are in addition to the Per Capita." Verbiage to be added for allowing out of state training coverage. Discussed raising cap on profit on Fiscal reports but decided to wait. Suggested some training available how to fill out Fiscal Report so its consistent throughout the agencies.	Gay to rewrite guideline and send to committee members to approve so it can be presented to the EMS Committee on Oct 12,2016.
	Discussed Competitive Application. Need to add a checked box to make clear they can only choose either defibrillators or medical equipment on the competitive grant—making it clearer only one choice.	Gay to make changes to the application.
	Reviewed the Competitive Guidelines. Decided to move all information about CME to the Per Capita application and make it clearer that only one type of item can be chosen with a limit of 2 of that item. Other wording to be adjusted.	Gay to rewrite guidelines to be reviewed and sent to committee.
<b>New Business:</b>	# of members needed for Committee still in question. Need EMS Committees approval to reduce the number from 15 to 8 or 9.	Proposal to be prepared for Ron to present to the EMS Committee.
	Ron presented that it was discussed at the State Fire Chief's meeting to lobby the legislature to get more funding back to EMS Grants. Funds cut since 2009 when a higher percentage taken to cover the Bureau expenses. Discussed that only a certain percentage should be taken for the Bureau to reinstate grant funding and fix the wording in the statute.	Ron meeting with legislatures on Oct 3, 2016.
<b>Next Meeting:</b>	We will hold a meeting in June. Date to be finalized later	Need date for meeting