

Guide for Inspection Qualification Program

The Inspectors Qualification Program is part of UDOT's Quality Assurance Program and required by 23 CFR 667.

This guide will outline the process and the requirements to become qualified to perform inspection duties for the Utah Department of Transportation (UDOT).

Training and qualification is necessary to maintain qualified project personnel on each project. UDOT has developed this training and qualification program to assist both UDOT and Consultants in preparing well-trained people with the expertise needed to inspect projects.

The Inspectors Qualification Program (IQP) has two methods of training.

1. UDOT Adobe Connect Online Courses

These courses will have open sessions spring, summer, and fall. Once a participant registers for a session, the participant must complete it within the session time frame or must reregister and repay to enter the course again. The Adobe system will allow a participant to take the courses at their own pace and available time. Participants can start a course, log out of the system, and log back in later and the system will continue where they left off.

NHI online courses have also been incorporated into UDOT's IQP Training through Adobe Connect. Registration for these courses is included in the registration for the IQP courses. These courses do not have a separate fee and must be completed as part of the Inspectors Qualification Program.

2. Classroom Courses

The other courses participants will be required to take to complete their qualifications in IQP are Crash Cushion and **ALL** Phases of Partnering. Participants will schedule and attend these courses at an appointed facility and scheduled time.

There will be a cost on most courses and they must be paid before registration. You will need the 4 digit Card number from your payment in order to complete your registration form. Payment may be made online through the UDOT IQP website.

<http://www.dot.state.ut.us/main/f?p=100:pg:0:::1:T,V:2409>

Who is required to take the IQP?

Inspectors assigned inspection duties on a UDOT or Local Government project.

UDOT Certification Chart

You may check the status of your IQP / Partnering / CEMT / ECS on the UDOT Certification Chart at www.udot.utah.gov/go/certchart . This chart allows you to look up an individual or a company. The chart is updated every day at 1:00 a.m., so what you take and pass one day will automatically be uploaded and added to the Cert Chart at that time.

Level I Courses

- Inspector Training General
- Plan Reading
- Survey
- NHI Concrete Basics
- Safety
- Work Zone Safety
- Environmental
- Crash Attenuator/Cushion Installation (Classroom and Certification)
- Partnering Phase 1 (Classroom and Certification)
- Partnering Phase 2 (Classroom and Certification)
- Partnering Phase 3 (Required 3 years after Phase 2 and then every 3 years thereafter) (Classroom and Certification)

Level II Courses

(In Development)

All inspectors, both UDOT and consultant, assigned to a UDOT project will be required to complete Level I and Level II courses after Level II is developed. These courses are not required for Resident Engineers and Field Engineers but are recommended.

Staffing Plan Requirement for IQP

Consultants, who desire to contract with UDOT for inspection work, are required to have passed and completed all Level 1 online courses. The courses you must attend (All Phases of Partnering & Crash Cushion) must be passed. If you need these courses in order to submit your staffing plan, you may register and forward a copy of your registration and payment receipt to Mike Garcia mikegarcia@utah.gov We will enter the date of your registered class into the Certification Chart which will indicate you are IQP Qualified. If you do not attend or pass the indicated class, your qualification will be removed from the UDOT Certification Chart and the Project PM will be asked to have you removed from the project until you complete that class.

Contact Information:

Mike Garcia
mikegarcia@utah.gov
Office: 801-957-8538
Fax: 801-965-4403