

Utah State Homeland Security Program

Project Planning/Investment Justification





Four Step Process (Coming up with Projects/Investments)

1. Identify Threats and Hazards of Primary Concern
2. Give Context to Threats and Hazards
(how could they affect the community?)
3. Develop Capability Targets for Core Capabilities
4. Estimate Resources needed to Meet Capability Targets

This process helps to identify the greatest risks and the related capabilities that will help mitigate those risks. (Identified capabilities must be 1 or more of the 32 core capabilities identified in the NPG)



Project Description Best Practices

Make sure to address the Who, What, and Why

- Be short and precise; nothing lengthy
- Do not group multiple projects and/or initiatives together into 1 entry
- Do not report at the investment level
- 1 Unique Description per Project; Multiple projects should not have the same description



Milestone Best Practices

Limit to high-level milestones based on activity (POETE)

General Training or Exercise Milestones

- Identify Training/Exercise Requirements, Develop Training/Exercise, Submit EHP Form, Schedule Training, Deliver or Conduct Training/Exercise. Pay Vendor Invoice/Request Reimbursement

General Equipment Milestones

- Identify equipment requirements/specs, Submit EHP Form, Solicit Vendor Bids, Procure Equipment/Issue Purchase Order, Equipment Delivered, Equipment Tested, Equipment Deployed, Equipment Training, Pay Vendor Invoice/Request Reimbursement

General Planning Milestones

- Schedule planning meeting, conduct planning meeting, draft plans, finalize plans, plans approved by local authority, pay vendor/request invoice

No more than 4 milestones per project are required.



Project (Investment) Description and Milestones

Project Title: Gotham City: CBRNE

Project Capability: Law Enforcement/LETPA

Project Solution Area: Equipment

Project Subcategory: Personal Protective Equipment

Project Description: Gotham City Police Department will use FY15 funding for CBRNE training and equipment to outfit each member of its specialized tactical teams to include: \$50,000 Tactical Response Goods, \$5,000 Tactical Training Hoods; \$10,000 training.

Milestones: 1) Identify equipment needs; 2) Purchase Equipment; 3) Train personnel on and deploy equipment; 4) Maintain Equipment by January 31, 2016



When can HSGP be leveraged for non-terrorism preparedness?

As long as the funded activity achieves target capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.

- THIRA Scenarios: Earthquakes, wildfires, Cyber, Active Shooter
- Capability Targets Identified for Earthquake and Tsunami: Provide physical access to affected areas within 24 hours to save lives and meet the needs of disaster survivors including people with disabilities and other access and functional needs.
- Capability Gap: No current capacity to transport and provide accommodations for individuals with AFN.
- Potential Investment in projects addressing Critical Transportation & Mass Care Capabilities
 - Addresses capabilities likely involved in the response to an act of terrorism