



State of Utah

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Governor

SPENCER J. COX  
Lieutenant Governor

Department of Public Safety

JESS L. ANDERSON  
Commissioner  
KRIS J. HAMLET  
Director

March 5, 2019

Dear Emergency Managers,

This letter is in addendum to a letter sent to the Emergency Managers E-mailing List on February 11, outlining a change to the 2019 Emergency Management Performance Grant (EMPG) Program performance period. Please share this letter with your senior and elected officials as well as your finance personnel.

The original proposal would align the pass-through program with that of the Federal Fiscal Year. However, following new information provided by FEMA on March 1<sup>st</sup>, regarding the 2019 EMPG Awarding Schedule, we were presented an opportunity to amend this change to the Performance Period and, instead, align it with that of the State Fiscal Year. This opportunity was discussed on the monthly Emergency Managers Test Call on March 4<sup>th</sup>, to see if there was opposition to the change. We expect that all EMPG participants currently participating on the calendar cycle will benefit from this addendum. With no opposition during the Test Call, DEM will move forward with the proposed change.

The new EMPG pass-through program will have a performance period mirroring the State Fiscal Year (July 2019 – June 2020). The first report for EMPG19 will be due by October 20, no reporting will be due between now and that time. Below is an outline of the new schedule for EMPG 2019.

Quarter	Quarter Dates	Reporting Due Date
Q1	July 1, 2019 – September 30, 2019	October 20, 2019
Q2	October 1, 2019 – December 31, 2019	January 20, 2020
Q3	January 1, 2020 – March 31, 2020	April 20, 2020
Q4	April 1, 20120 – June 30, 2020	July 20, 2020

To summarize how this will affect funding reimbursed to locals participating in EMPG19: Counties participating in EMPG will have two (2) quarters of reimbursement fall within the 2019 Calendar Year and two (2) quarters of reimbursement fall within the 2020 Calendar Year. For Cities, the new EMPG performance period will align with your fiscal year. For the interim (January 2019 – June 2019) no reimbursements will be made. However, expenses for: conferences, trainings, exercises, and public outreach, may be claimed with your first quarter reports.

For any questions regarding the EMPG program and the changes to the program, please contact Tanner Patterson ([tpatterson@utah.gov](mailto:tpatterson@utah.gov)). Thank you for your support and understanding regarding these updates.

Sincerely,

Kris J. Hamlet  
Director