



**State of Utah  
Highway Safety Office  
Application for Police Traffic Services  
Equipment**

Date:

Requesting agency or department:

Address:

Main Point of Contact Name:

Office Phone Number:

Cell Phone Number:

Email Address:

To support traffic safety enforcement, the HSO provides opportunities for Utah law enforcement agencies to apply for traffic safety related equipment. Enforcement of traffic safety laws is one of the most effective safety and prevention strategies. The HSO wants law enforcement agencies to be fully equipped and trained to perform the live-saving enforcement activities on which communities rely.

Examples of funded equipment requests include: radar and/or lidar units, in-car digital video cameras, PBTs, speed monitoring trailers and sign boards, and crash reconstruction software (total stations). Examples of equipment that typically will not be funded include: motorcycles and law enforcement vehicles (cars, trucks, SUVs).

For details on the NHTSA regulations and restrictions related to equipment purchases, please visit:

[http://www.nhtsa.gov/About+NHTSA/Highway+Safety+Grant+Programs/HSGrantFunding+Guidance#\\_Toc363830178](http://www.nhtsa.gov/About+NHTSA/Highway+Safety+Grant+Programs/HSGrantFunding+Guidance#_Toc363830178).

Please feel free to contact Heather Fuhr, Police Traffic Services Program Manager, with questions on the eligibility of a specific equipment request or for help and assistance completing this application. Her contact information is listed below.

Heather Fuhr,  
Police Traffic Services Program Manager  
801-386-2911  
heatherfuhr@utah.gov

**Problem Statement and Description:**

Please state the specific traffic safety problem. Use state and local data to support the identified problem. Explain the local conditions that contribute to and/or exacerbate the problem and how the traffic safety problem negatively affects the community.

Below are crash data resources that may aide in writing the problem statement and description.

<http://highwaysafety.utah.gov/crash-data/> (This site has fact sheets and crash summaries for various traffic safety categories based on calendar year data for Utah cities, counties, and statewide.)

<http://crashmapping.utah.gov/> (This is a heat mapping site where you may use category filters to find specific locations or hot spots for various crash types.)

**Purpose of the Equipment:**

Describe how the equipment will be a solution to the above traffic safety problem and/or how the equipment will improve local conditions. Why is this equipment needed for this specific traffic safety problem?

**Equipment Details:**

Specific equipment being requested: (Please include make and model details.)

Total units:

Anticipated cost per unit:

Equipment manufacture location: (Please be as specific as possible.)

Please list other equipment items (with the make and model) that were considered during the research process on this traffic safety problem and equipment solution, if applicable:

**Use of the Equipment:**

Is the equipment part of a larger traffic safety/law enforcement program or for stand-alone use? Describe.

Does the law enforcement agency have a dedicated traffic enforcement unit or division?

Provide a 12-month enforcement plan for use of the equipment. Please include dates for equipment use (as applicable), explanations for why those dates were chosen, any media promotions for the equipment and corresponding enforcement, divisions and/or personnel charged with oversight of the plan activities, and other information deemed pertinent to show use of the equipment. (A separate document may be used to complete this section, if the space below is not adequate.)

**Equipment maintenance:**

Describe the plan for maintaining the equipment. Items to consider for this plan are: who will be responsible for general maintenance, 'winterizing' as needed, cleaning the inside and outside of the equipment (as applicable), tune-ups, what is the maintenance schedule, what documentation is needed.

\* The Department is responsible for ensuring any equipment purchased with federal highway safety funds through the Utah Highway Safety Office is inventoried and maintained in accordance with State or local policies and procedures. Agencies purchasing single equipment over \$5,000 will receive a letter every 2 years for the life of the equipment to verify the status of the equipment, which will be recorded at the Highway Safety Office.

Does the requesting agency have an inventory system in place?

Please describe.

**Training and Equipment Assignment:**

Describe the Department's plan to train/certify officers in the operation of this equipment, if necessary.

**Evaluation:**

Upon receiving equipment funded through the Highway Safety Office, for one 12-month period (beginning with the equipment receipt date), quarterly reports are required to explain how the equipment was used and how agency efforts contributed to saving lives and reducing crashes in your city/county during this 12-month time.

By checking the box, you acknowledge and agree to this requirement.

What data measure will be used for comparison of the baseline problem (before the implementation/use of the equipment) with post-equipment implementation? Please refer to the problem statement for data measures.

**Participation in Traffic Safety Campaigns and Programs**

Please check the box next to the Highway Safety Office campaigns and programs in which the requesting law enforcement agency has participated.

Car Seat Inspections

Click It or Ticket Enforcement Campaigns

E.A.S.Y. (Eliminating Alcohol Sales to Youth) Program

Distracted Driving Enforcement Mobilizations/Campaigns

Drive Sober or Get Pulled Over Enforcement Campaigns

DUI Saturation Patrols

DUI Checkpoints

Media or Press Events for HSO associated campaigns

Pedestrian Safety Enforcement

Quarterly DUI Overtime Shifts

Speed Enforcement Mobilizations/Campaigns

Other, please describe:

**Equipment Use Requirement:**

Use of this equipment is restricted to traffic safety and enforcement purposes. Combined uses (such as activities or uses not related to traffic safety) may be considered but must be proportionately funded.

Please mark the statement below that indicates the intended and proportionate share use of the equipment. Mark only one.

The equipment will be used for *only* traffic safety enforcement and related purposes.

The equipment will be used for traffic safety enforcement and related purposes *and* other *non*-traffic safety purposes.

**Please list equipment previously received from a Highway Safety Office grant, the year in which it was received, and the current status and use of the equipment.**

\_\_\_\_\_  
Signature of individual completing this application

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Chief/Sheriff/Chief Administrator  
(If different than the individual completing this application)

\_\_\_\_\_  
Date