

State of Utah  
Office of the Lieutenant Governor



Spencer J. Cox  
Lieutenant Governor

## Notary Public Seminar Agenda

UTAH STATE CAPITOL COMPLEX  
STATE OFFICE BUILDING LEVEL 1

July 9, 2018

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### **1:00 p.m. - 2:50 p.m. - Jen Storie, Notary Public Administrator**

- What is a Notary Public
- The importance of a Notary Public
- How to be a good Notary Public
- Steps to a proper and complete notarization
- Common Mistakes

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### **2:50 p.m. - 3:00 p.m. - Break**

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### **3:00 p.m. - 4:00 p.m. - Q&A**

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