

# FALL



## August—September

- Conduct Elections\*
- First Meeting
  - Orientation for new members
  - Schedule training for all
  - Collect member contact information
  - Assign review of required web info
  - Set meeting schedule for the year

## Before Oct 20th

- Adopt Rules of Order and Procedure\*
- Review, update, adopt school web info
- Review School LAND Trust Plan, TSSP AND implementation of prior year plans

## November

- School Safety and Digital Citizenship
  - Receive and Discuss Reports
  - Decide what the council will do
  - Make assignments and set timelines

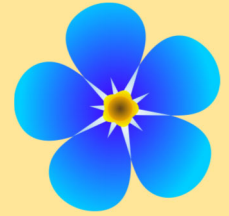
# WINTER



## January—February

- Review current School LAND Trust Plan implementation & year to date budget
- Participate in an academic data discussion and decide the academic needs the council will address in the upcoming school year.
- Make recommendations to principal about the Teacher and Student Success Plan (TSSP)
- Follow-up with Digital Citizenship and School Safety Plans

# SPRING



## March—April

- School LAND Trust Upcoming Year Plan
  - Discuss and prepare
  - Finalize and vote to approve
  - Sign the Council Signature Form
  - Forward Plan to Board for approval
- Follow-up on plans for Digital Citizenship And School Safety Plans

## May

- Receive a report on TSSP & approval of School LAND Trust Plan
- Wrap up Digital Citizenship and School Safety Plans
- Conduct Elections or Plan for Fall Elections\*

## SUGGESTED CHARTER TRUST LAND COUNCIL TIMELINE

Questions contact: USBE School Children's Trust Section 801-538-7764

\* FOR COUNCILS WHO ARE NOT THE LOCAL CHARTER BOARD