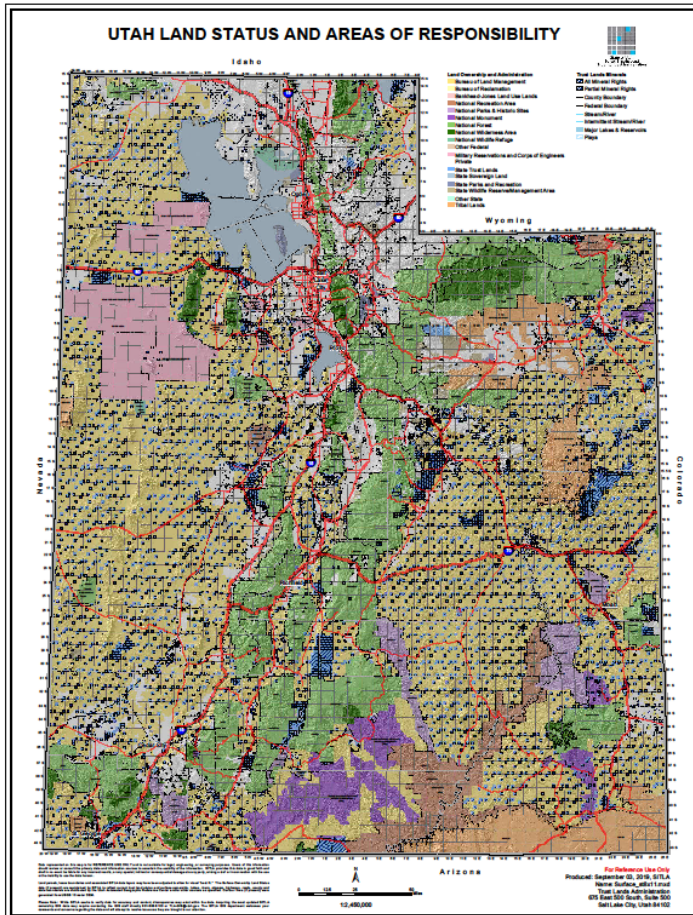


# School LAND Trust Program

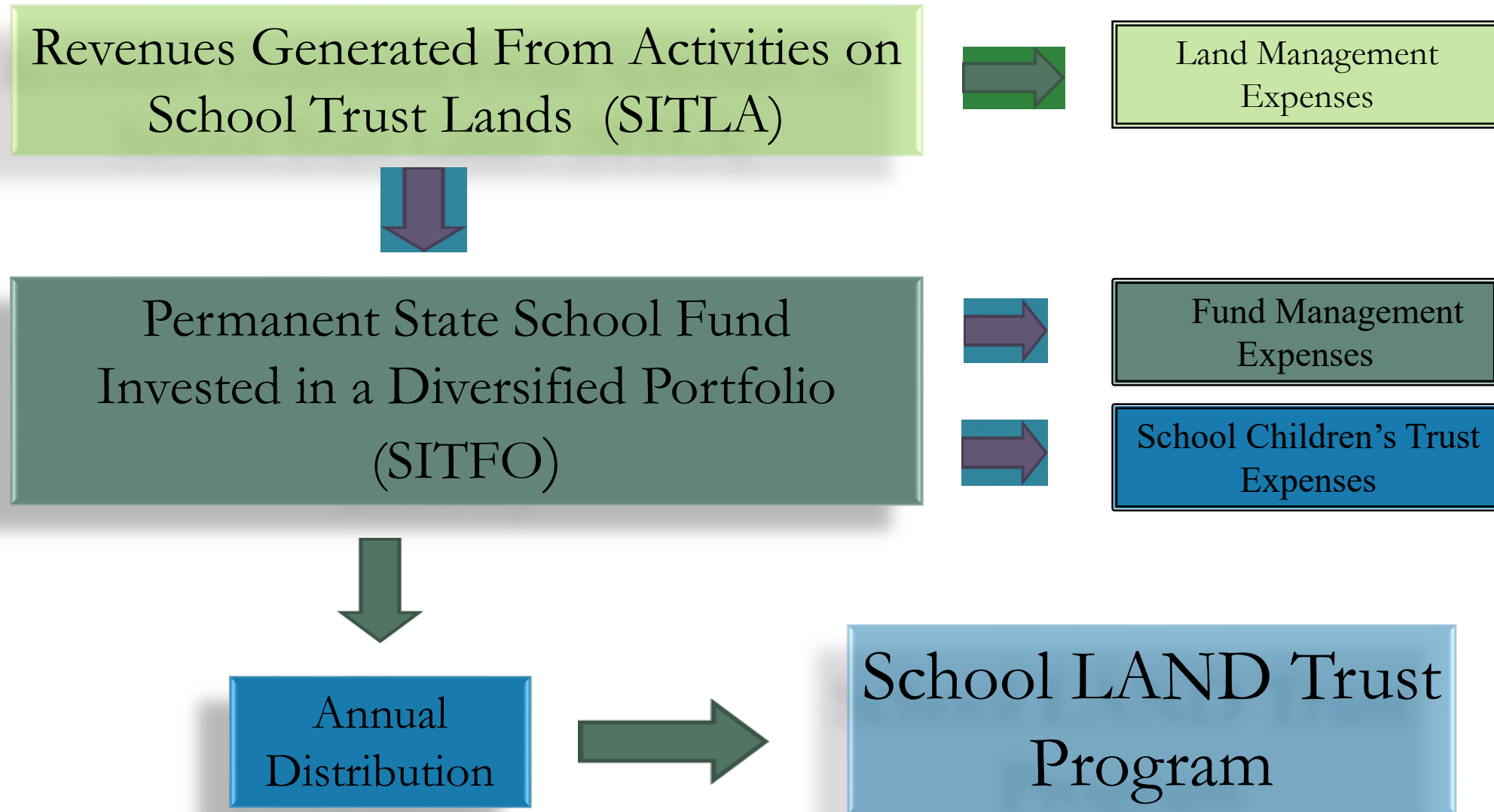
Training for Charter Governing Boards  
and Charter Trust Land Councils



# School Trust Lands



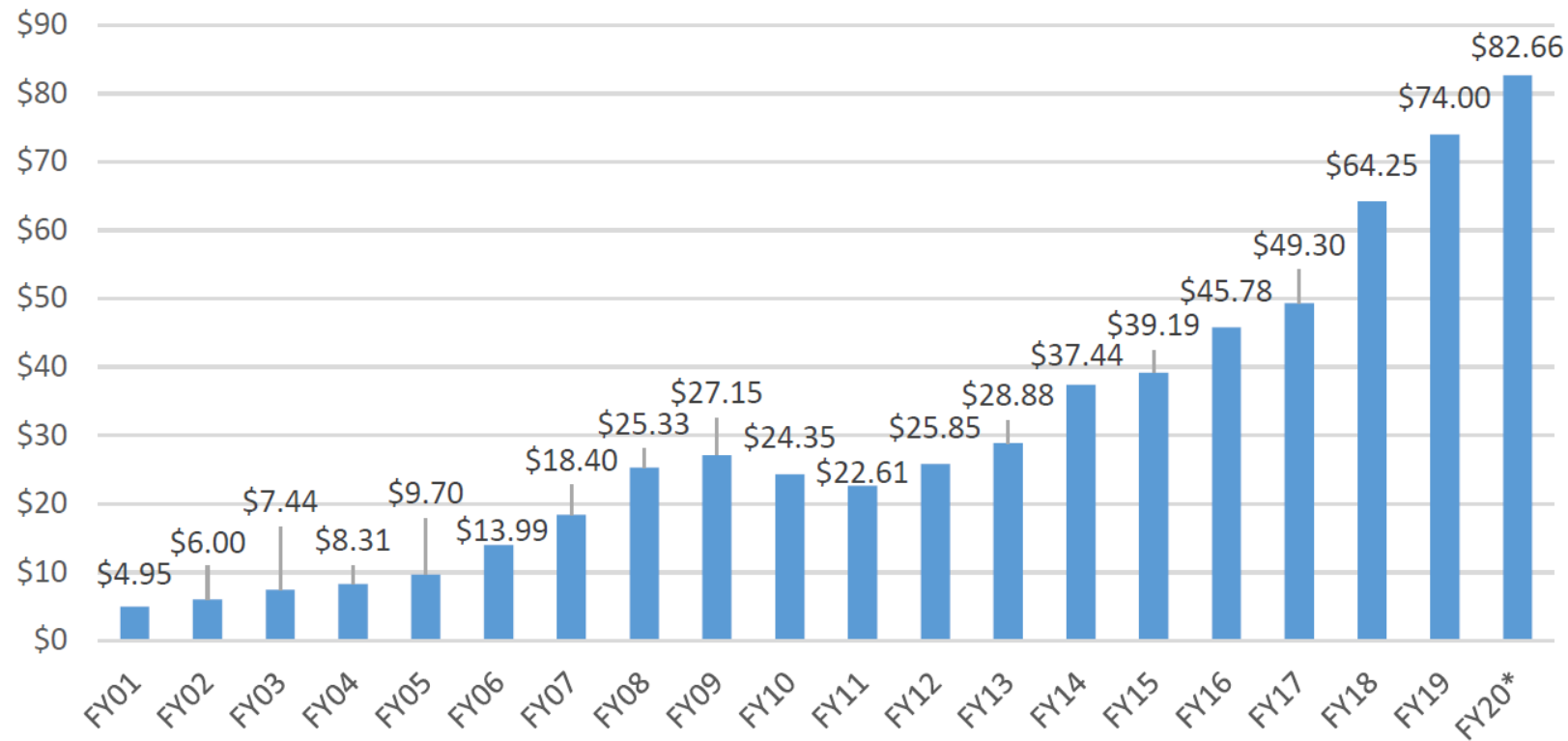
# Funding Flow Chart



The Permanent State School  
Fund is now over  
\$2.4 Billion



# Annual Distribution



# Charter School Distribution

- ▶ Base is .4% of the total charter school distribution
  - ▶ All schools receive at least the base
- ▶ Remaining is distributed on a per pupil basis
- ▶ New schools
  - ▶ Based on the projected fall enrollment
  - ▶ Second year adjustment consistent with actual first year enrollment





HOW DO WE  
GET  
STARTED?



# Governing Boards or Trust Land Councils

- ▶ If Governing Board has a two parent or grandparent majority then they may choose to serve as the Charter Trust Land Council. All members of the Governing Board must serve.
- ▶ IF
- ▶ The Governing Board does not meet the criteria, or chooses not to serve, they are responsible to create a procedure for an election of a council which would include two more parents or grandparents of students who attend the school than anyone else. They will need to determine the size of the council and when the election will be held.



# CHARTER TRUST LAND COUNCILS



## Subject to SCC Open and Public Meetings Requirements in 53G-7-1203

### Meetings Open to Public

- Notices
- Agendas
  - Specific topics to be addressed
  - Only take action on agenda items
- Keep Minutes - Retain for 3 years
- ***Rules of Order and Procedure***  
*Council creates and adopts the rules*



# Council Responsibilities

Mandatory Data Review to Identify  
Critical Academic Needs

Consult with Principal on Teacher  
and Student Success Plan

Prepare and Implement School  
LAND Trust Plan

Digital Citizenship and School Safety



# DATA DIVE!!!

- ▶ Data Review is required of all schools - this is new for charter schools.
- ▶ Don't review data that could be used to identify students. If your group is less than 10 don't share the data or put it on our website.



## Consult with Principal on Teacher and Student Success Plan

Enrolled Copy

S.B. 149

1  
2  
3  
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5  
6  
7  
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9

### TEACHER AND STUDENT SUCCESS ACT

2019 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Ann Miller

House Sponsor:

**LONG TITLE**

**General Description:**

This bill creates the Teacher and Student Success Plan

A principal shall solicit input on developing a success plan from the School Community Council, school-level educators, parents of students at the school, and school-level administrators



# How to Write a School LAND Trust Plan

- Review data to determine CRITICAL ACADEMIC NEEDS
- Write your goals
  - Specific
  - Measurable
  - Attainable
  - Student Centered



# Appropriate Expenditures

A school may not use School LAND Trust Program funds for the following:

- To cover the fixed costs of doing business (i.e.; Intercom, phones, servers, bells, desks & chairs, firewall, furniture, etc.)
- For construction, maintenance, facilities, overhead, security, or athletics
- To pay for non-academic in-school, co-curricular, or extracurricular activities
- ***Behavioral interventions*** must be part of an academic goal
- ***Character Ed/Leadership*** is limited to \$7,000 and also must be part of an academic goal.
- Rewards/Incentives are limited to \$2 per *incentivized* student per school year.

State Board Rule R277-477

See [www.schoollandtrust.org](http://www.schoollandtrust.org) for a more complete outline.



# Digital Citizenship and School Safety for Councils

## School Safety and Digital Citizenship

The Utah Legislature has assigned councils responsibilities for school safety and digital citizenship. As with other responsibilities of school community councils, it is intended that administrators, staff, and parents engage together to bring about the best possible result for students.



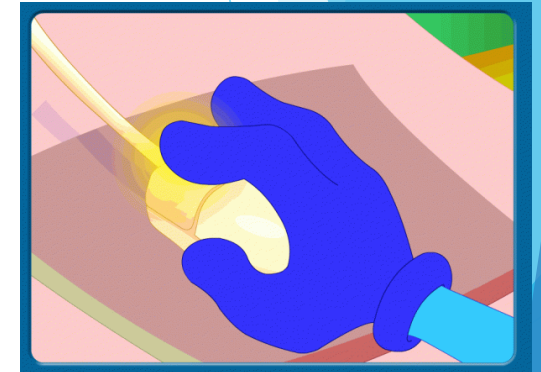
The following documents and links will assist councils in completing the School Safety and Digital Citizenship requirements.

<http://www.schoollandtrust.org/parents-and-councils/digital-citizenship/>



# School Safety – A New Assignment

- Receive school safety information from the administration along with the digital citizenship report
- Digital Citizenship – Ensure annual training is provided for:
  - Students
  - Parents
- School Safety - ‘Work with students, families, and educators to develop and *incorporate* safety principles’
  - Consider how parent and council involvement could improve a process or activity – Ask the principal - Prepare a plan
  - The safety issue identified could be digital citizenship
  - Some safety protocols are best saved for closed sessions of the Board



# School LAND Trust Plans may be amended



**Amendment is needed if the council plans to:**

- Add a funding category to any academic area (goal)
- Add a new goal
- Mid-year you have not spent the money as planned and cannot/will not



# SCHOOL WEBSITES

## Schools with Elected Charter Trust Lands Councils

- Notice of Meetings - One week prior to the meeting.

Include the time, place, agenda, and draft minutes of the prior meeting

- Before October 20 each year - (also provide to parents without internet access)
  - ▶ Council members with email address and/or phone number
  - ▶ Council meeting schedule for the year (can be changed when noticed)
  - ▶ ***Summary of the prior year's School LAND Trust plan implementation and expenditures\****
- Rules of Order and Procedure - adopted by the council



# FALL REPORTING

- ▶ OCTOBER 1

- ▶ Business administrator enters expenditures for prior year

- ▶ OCTOBER 20

- ▶ Council Membership Form

- Displays error messages to assure correct membership*

- ▶ Principal Assurance Form

- Assurance that the council is seated according to the law*

- ▶ Final Report on prior year's plan implementation

- Narrative and financial report of prior year*



# SPRING REPORTING - before April 1

- ▶ **Progress Report**

*One number - estimate of total amount the school has spent or will spend in the current year*

- ▶ **School Plan**

*Goals and expenditures*

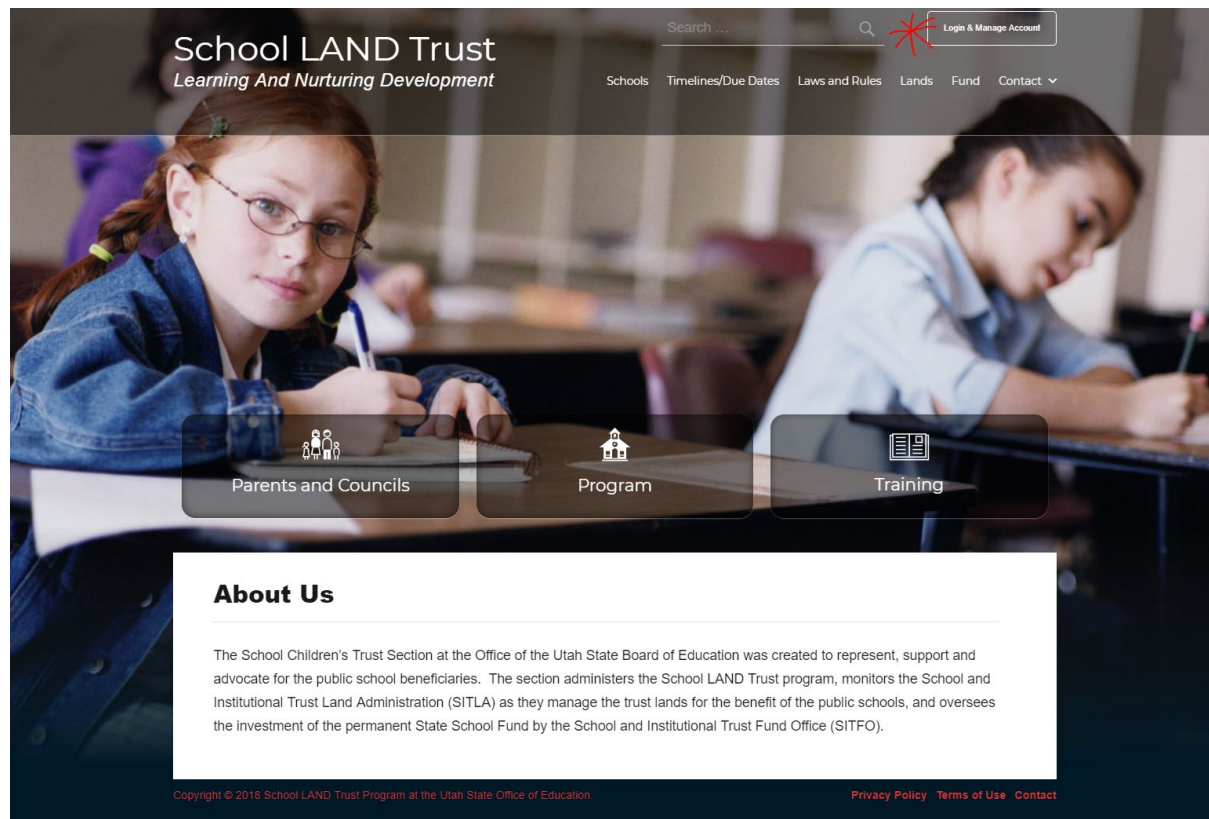
- ▶ **Signature Form**

*Council members indicate their involvement in preparing and implementing the school plans.*

Councils may choose to use a signed paper copy or use digital signatures initiated from the website.



# SchoolLANDTrust.org



# USBE School Children's Trust Section

## Contact Us!

[www.SchoolLANDTrust.org](http://www.SchoolLANDTrust.org)

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