School LAND Trust Program Spring Reporting Training

Progress Report

* Estimate end-of-current-school-year-spending to anticipate amount of carryover to plan for in the upcoming year
* Contact district to get precise numbers to-date
* This is a great time to check on spending for the current year. If you are ahead of or behind projections for this point, review implementation and amend plan if needed

How to amend a plan

* Requires a vote of the council
* Entered into SchoolLANDTrust.org
* Advise district staff so the amendment can be approved by the local board
* Reviewed by USBE Staff for compliance to rule and law

Upcoming Plan

* Shows estimated distribution for upcoming year, including any carryover from the progress report. If the progress report is not completed (or not completed correctly) the amount to plan for will be incorrect.
* GOAL WRITING
	+ Goals must be a component of the school Teacher and Student Success Plan
	+ Required Council review of Schoolwide Assessment Data
	+ Identified critical academic needs
	+ SIMPLIFY/CLARIFY
		- Easier to measure, implement and report
	+ Start writing goal with DATA POINT IN MIND (example: 80% of students will achieve one year’s growth in Math and Science)
		- Measurable
		- Academic
		- Student Focused
	+ ACTION PLAN
		- What you’re going to spend money on and BRIEFLY why (example: STEM Field Experiences will be provided including travel and admission. Will be aligned to specific grade level curriculum)

Example – ASHMAN ELEMENTARY

2019-20 Plan

Goal

2019-20 The Ashman Elementary goal is to ensure that we meet the needs of all students in Reading, Language Arts through a quality instructional model. Instructional Assistants will provide the support needed to focus on targeted instruction to help all students to either show adequate growth or show proficiency based on spring DIBELS data. Instructional Assistants will work with teachers to assist with differentiated instruction using systems for prevention, intervention and accelerated learning to address individual student learning styles needs. They will also complete weekly progress monitoring using DIBELS for at risk students.

2020-21 Our goal is to have 80% of Ashman K-2 students on grade level in reading and math at the end of the school year.

Measurements

2019-20 The following assessments will be used to assess student achievement throughout the school year: Envision Math, iReady reading/Math and DIBELS will be used as determine if students are reaching proficiency goals. All students regardless of current performance levels, will achieve a minimum of one year's academic growth in reading and math.

2020-21 DIBELS Assessment

 iReady Assessment

Action Plan Steps

*Can be a bullet list – briefly explain WHAT and WHY for any expenditure needed to implement the plan – make sure all action plan information is also in the expenditure list*

SIGNATURE PAGE

 R277-477-3 (9)(a) *The principal of a school shall ensure that a council member has an opportunity to provide a signature indicating the member’s involvement in implementing the current School LAND Trust plan and developing the school plan for the upcoming year.*

TO ENSURE SUCCESS – Either:

* Print form, have form signed at the meeting where the plan is approved, and upload the form on SchoolLANDTrust.org OR
* Click SEND EMAILS directly before the meeting where the plan is approved and remind council members to respond during or directly after the meeting
* If you do both, data collected prior will be deleted
* 80% response required to be completed

SPRING COMPLIANCE CONCERNS:

* Carryover greater than 10% of distribution
	+ Contact district finance to track
	+ Adjust spending/amend plan as needed
* DUE DATE
	+ Each District has a unique due date
		- Reviewed and approved by local school board
		- Must be received by USBE no later than May 15th
	+ Additional time constraints this year
* Signature Page ready to review with plan
* Spring/Fall – ELECTIONS

<http://www.schoollandtrust.org/parents-and-councils/elections/>

* + Video training <https://www.youtube.com/watch?v=eBNJDVr2j6M&feature=youtu.be>
	+ Checklist <https://site.utah.gov/slt/wp-content/uploads/sites/32/2019/09/18-SCC-Election-Checklist-ADA-Compliant.pdf>
* Fall – SCHOOL WEBSITE (more training to come)

<https://site.utah.gov/slt/wp-content/uploads/sites/32/2020/02/19-School-Website-Information-for-Councils-2-20-ADA-Compliant-1.docx>

SCHOOL WEBSITE TEMPLATE - <https://sites.google.com/view/sedc-communitycounciltemplate/home> (thanks, Joe B. Wright at the SEDC!)

RULES OF ORDER and PROCEDURE TEMPLATE

Break for survey:

<https://www.surveymonkey.com/r/8C8GR3R>

OTHER RESOURCES:

PROPOSED TIMELINE

 <https://site.utah.gov/slt/wp-content/uploads/sites/32/2019/09/19-Timeline-ADA-Compliant.pdf>

DIGITAL CITIZENSHIP and SCHOOL SAFETY PLAN REQUIREMENTS

 <http://www.schoollandtrust.org/parents-and-councils/digital-citizenship/>

Short video on Digital Citizenship and School Safety Plans

 <https://www.youtube.com/watch?v=9WfSMp0zaHM>

Natalie Gordon

USBE School Children’s Trust Specialist

natalie.gordon@schools.utah.gov

[www.SchoolLANDTrust.org](http://www.SchoolLANDTrust.org)

801-538-7533 / cell 801-706-9240