**Project #\_\_\_\_\_ Project Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section A: Project Overview**

Total Request: Total Cost:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Right of Way (ROW) or Easement Secured? Y/N Is Public Access Guaranteed? Y/N \_\_\_\_\_\_

RATING: Rate each basic factor on a scale of 1 to 5, 1 being lowest and 5 highest:

**Factor B. Project Description & Schedule**

*B1. Project Description*

* Does the project provide physical connections between community resources?
* Does it link existing community or regional trails?
* Does project enhance access to recreational opportunities?

*B2.*

* Is the project part of a master plan?

*B3.*

* Is the project land ownership secured/approved?

*B4.Schedule*

* Is this a phased project?
* Does schedule appear feasible?
* Does schedule begin no sooner than September of year of grant application?
* Is work completed within two years?

Rating\_\_\_\_\_

**Factor C. Project Budget & Funding**

*C1-2.*

* Is there sufficient budget detail?
* Is the source of all funding shown and does it total the requested dollar amount?
* Has entity requested maximum amount allowable (50%)? Note: Higher rating the more the entity brings.
* Do all items listed qualify for funding? (Items not funded include sidewalks, curb/gutter, landscaping, picnic facilities, etc.)
* Are contingencies reasonable (e.g., 10% or less)?

Does overall cost seem reasonable? For example, non-paved or natural trail will be much less than paved trail; bridges will add to cost, boardwalk will add to cost, etc.

Rating\_\_\_\_\_

**Factor D. Project Details**

*D2.*

* How many types of non-motorized use will the trail support (e.g., Nordic, bike, pedestrian, equestrian)?

*D3.*

* Will this trail be ADA accessible?

*D4.*

* New trail mileage (if applicable): \_\_\_\_\_\_\_\_\_\_
* Paved (if applicable): Y/N\_\_\_\_\_\_\_\_\_ Separated path (separated preferred if paved): Y/N

*D5-8.*

* Facilities (e.g., bridge, boardwalk, trailhead, restroom, yurt, warming hut, signage, etc.):
* If the project is for ongoing trail maintenance, such as Nordic grooming, is there evidence that requesting entity is planning to find other funding sources for future years?

*D9.*

* Trail maintenance (if applicable) (Miles): \_\_\_\_\_\_\_\_\_

Rating\_\_\_\_\_

**Factor E. Education**

*E1.*

* Will there be development and operation of trail safety education program(s)?
* Will there be development and operation of trails-related environment education program(s)?
* Will there be production of trail-related educational material(s) (informational displays, in print, video, audio,

interactive computer displays, etc.)?

Rating\_\_\_\_\_

**Factor F. Partnerships/Volunteer Support**

*F1.*

* Does project demonstrate coordinated partnerships among various groups (Federal agency, state agency, local government, non-profit group, community volunteer group, etc.)?
* Has the applicant and/or partner held open house(s) or public meeting(s) about project?

*F2.*

* Satisfactory prior RTP experience?: Y/N

*F3.*

* Have the appropriate number of letters for support been submitted (at least 2, no more than 5)?

Rating\_\_\_\_\_

**Factor G. Other Factors**

* Are there photos demonstrating before/after, existing portion(s) of project, etc.?
* Have two maps been supplied providing sufficient detail (not too much/ not too little) for location and/or route?
* Other: (specify)

Rating\_\_\_\_\_

**Overall Rating:**

Comments/Questions: