



UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES September 25, 2017

Members Present:			
Mayor Jeff Acerson, Chair	X	Teresa Tavares, Vice Chair	X
Gaye L. Ray, RN	excused	Daril Magleby	X
Superintendent Rick Nielsen	X	Diane Lohner	X
Dianne C. Carr	excused	Commissioner Greg Graves	excused
Henry M. Yeates, MD	X		

Others present:

Ralph L. Clegg, EHS, MPA UCHD Executive Director
Julie Dey UCHD Secretary

Number of people in attendance – 4

1. Welcome by Jeff Acerson
2. Approval of the Minutes from July 17, 2017

MOTION: Daril Magleby made the motion to approve the minutes which was seconded by Diane Lohner and passed by unanimous vote.

3. Review and approve the 2018 Health Department Fee Schedule

Ralph Clegg presented the Fee Schedule for 2018, pointing out the few changes.

Environmental Health proposed some changes to increase fees (Wastewater Systems, Page 8, permits/inspections) gradually until the fees cover the associated costs. However, Jeff Acerson said it would be a disadvantage to raise the fees gradually because the actual costs should be met and covered by the developers so that the County is not short changed. Rick Nielsen suggested if there is negative feedback about fee increases, he would recommend that Environmental Health reply with the statement: "We have done our analysis and this is the actual cost."

MOTION: Henry Yeates made the motion to adopt the 2018 Fee Schedule with recommended changes which were discussed by the board and the motion was seconded by Teresa Tavares and passed by unanimous vote.

4. Administrative Hearing Board Report

Ralph Clegg reported that the Administrative Hearing Board met for an appeal on the development of a subdivision in the Lakeshore area. The appeal was made regarding the water table. The citizen making the petition was given substantial time to make the full appeal. The Environmental Health staff reported on their findings and could show applicable laws based on the findings. A County attorney was there representing Administrative Hearing Board and a County attorney was present to represent the Health Department. The Administrative Hearing Board concluded that the Health Department staff acted appropriately and within the boundaries of the law.

5. Closed Meeting: Board of Health Member Term of Service and Performance Appraisal of Executive Director

MOTION: Rick Nielsen made the motion to approve and set a date, time and location for a closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals for today's date at this location following the completion of the regular agenda which was seconded by Diane Lohner passed by unanimous vote.

6. Report on the UALBH Symposium September 2017

Both Diane Lohner and Dianne Carr were able to attend the symposium. Diane Lohner reported that it was a good meeting with good information for Board of Health members throughout the state. Approximately 30 board members from across the state were in attendance. Ralph Clegg and Bryce Larsen presented on Food Trucks.

Greg Hudnall with HOPE4UTAH reported on suicide particularly in youth and the success of "HOPE Squads" within the school districts that are helping to reduce teen suicide. 750 schools throughout Utah have HOPE Squads. "HOPE Squads are the eyes and ears of a school. They are comprised of students who are trained to watch for at-risk students and provide friendship, identify warning signs, and seek help from adults. HOPE4UTAH works with school advisors to train students who have been identified by their class mates as trustworthy peers to serve at HOPE Squad members. Through evidence-based training modules, HOPE Squad members are empowered to seek help and save a life."

The health department has very little funding for suicide prevention. It is often a mental health need. Our health department supports the mental health agency any way we can. We do some QPR programs in schools and elsewhere that help people recognize those who may need help.

7. UALBH Steering Committee Report – Diane Lohner

Diane Lohner is the treasurer for the Steering Committee. UALBH Steering Committee has one individual from each health department around the state that is assigned to be on the board. The mission statement has been updated for UALBH. “The mission statement of the Utah Association of Local Boards of Health is to preserve, promote, and protect the public health of the citizens of the State of Utah.” The UALBH works to integrate ways the boards of health within the state can help each other.

UALBH originally had five goals and has been condensed to three goals:

- A. Strengthen the role of local boards of health members through education, training, and communication.
- B. To provide a forum among local boards of health to exchange ideas and advance solutions to common public health concerns.
- C. To advocate for public health with locally elected officials, state departments, the State Legislature, and the citizens of Utah.

During 2017, the Steering Committee has attended the Local Health Officers meeting three times to coordinate between the two organizations.

8. Constituent Feedback

Jeff Acerson reported on a phone call survey he received from the Utah Department of Health. Ralph explained that the state does the survey every few years and funding is tied to the survey results. Eric Edwards reported that the phone survey is random, telephonic and is repeated in all 50 states and funding hinges on it. The survey averages 45 minutes a call. It is a behavioral risk survey. Results are used by many agencies to find programs to address the issues raised by the survey.

9. Employee Changes

Employee changes were reviewed by the board. Employee changes have been rather routine. There have been some retirements. As reported at the last meeting, funding for the NFP program was discontinued and most of the nurses involved in the program were able to transfer to other nursing positions within the health department.


10. Other Business

- November meeting date will remain as originally scheduled: November 27 at 4:00 pm.
- Bylaws discussion: Ralph Clegg suggested a couple of changes to the bylaws. The board may want to consider adding a bylaw stating that the board can meet electronically under certain circumstances such as emergency meetings OR if we are having trouble getting a quorum together. Currently the bylaws don't allow for that.

Another item that is confusing in the bylaws are the terms of the members in section 4.1. Sometimes members are filling a position for a term that didn't get expired, and it is not clear if that is considered a term. Ralph would like to add language for three full year terms and if you have an unexpired term that you are filling, it doesn't count as one of the terms. The Board would like to see these changes made as well.

- Our Environmental Health Division has not been able to contact the Forest Service regarding vault privy cleanup costs.
- Wasatch Mental Health is building a new facility in Payson. The Health Department will have space in the building that will house WIC, Vital Records and Immunizations. WIC was able to secure an infrastructure grant that will help with the buildout of their portion of the building. The County Commission will also help with funding from the Health Department fund balances. Move in time frame is late 2018 or early 2019.

MOTION: Teresa Tavares made the motion to adjourn which was seconded by Henry Yeates and passed with unanimous vote.



Ralph Clegg, EHS MPA
Director
Utah County Health Department



Jeff Acerson
Chair
Utah County Board of Health