



# UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE  
PROVO, UTAH 84601

## MINUTES November 25, 2019

Members Present:			
Mayor Jeff Acerson, Chair	excused	Teresa Tavares, Vice Chair	excused
Gaye L. Ray	X	Erin Faraclas	excused
Superintendent Rick Nielsen	X	Ryan Schooley	X
Dianne C. Carr	X	Commissioner Bill Lee	X
Mark Donaldson, MD	X		

### Others present:

Ralph L. Clegg, EHS, MPA      UCHD Executive Director  
Julie Dey                              UCHD Secretary

Number of people in attendance – 5

1. Welcome by Gaye Ray
2. Approval of the minutes from September 23, 2019

**MOTION:** Rick Nielsen made the motion to approve the minutes from September 23, 2019 which was seconded by Bill Lee and passed by unanimous vote.

3. Consider for adoption the proposed Resolution 2019-02 for E-cigarettes

Considerable discussion regarding e-cigarettes and legislative action and understanding the proposed resolution took place. In December 2019, Ralph Clegg will schedule an electronic Board of Health meeting and electronic open public meeting for the board of health members to discuss Resolution 2019-02, listen to public comment, and have a vote on the resolution. Prior to the

electronic meeting, Ralph Clegg, Ben Van Noy and the staff from the tobacco program will meet with Commissioner Lee to discuss items 1-9 of the resolution.

Prior to December's electronic meeting, Julie Dey will send all board members and the public notice website the phone number and access code to join the meeting.

**MOTION:** Rick Nielsen made the motion to table Resolution 2019-02 concerning e-cigarettes which was seconded by Dianne Carr and passed by unanimous vote.

4. Social Media Presentation by Aislynn Tolman-Hill

Aislynn Tolman-Hill, Public Information Officer for Utah County Health Department (UCHD) gave a social media presentation to the board members. UCHD mainly uses Facebook, Twitter and Instagram to promote UCHD programs, share important public health information and engage county residents with the health department. Between 3-6 social media posts are made each day.

UCHD has talented staff that create informational videos and post them to the social media websites. The statistical numbers of 'likes' and 'shares' on the social media websites show that the efforts are successful.

5. Make recommendations to the County Commission regarding new Board of Health members

**MOTION:** Gaye Ray made the motion to table item #5 until after the closed meeting which was seconded by Bill Lee and passed with unanimous vote.

6. Other business

There was no other business to discuss at this meeting.

7. Employee Changes

Employee changes are routine.

8. Approve and set a date, time and location for a closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals (suggested for today's date, at this location, following the completion of the regular agenda)

**MOTION:** Gaye Ray made the motion to approve and set a date, time and location for a closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals at this time at this location and move to a closed meeting. The motion was seconded by Rick Nielsen and passed by unanimous vote.

**MOTION:** Gaye Ray made the motion to move to an open meeting which was seconded by Rick Nielsen and passed by unanimous vote.

**MOTION:** Gaye Ray made the motion to submit the recommendation of Superintendent Sam Jarman, Alpine School District, to the County Commission to replace Superintendent Rick Nielsen, Nebo School District, on the Board which was seconded Rick Nielsen and passed by unanimous vote.

**MOTION:** Rick Nielsen made the motion to forward the three candidates for board of health membership to the Utah County Commissioners for consideration and to make the determination which candidate will serve on the board of health which was seconded by Gaye Ray and passed with unanimous vote.

**MOTION:** Gaye Ray made the motion to adjourn which was seconded by Ryan Schooley and passed with unanimous vote.

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Ralph Clegg, EHS MPA  
Director / Local Health Officer  
Utah County Health Department

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Jeff Acerson  
Chair  
Utah County Board of Health