



UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES September 26, 2016

Members Present:			
Clyde Nielsen, RPh, Chair	X	Teresa Tavares, Vice Chair	X
Gaye L. Ray, RN	X	Mayor Jeff Acerson	X
Superintendent Keith Rittel	X	Diane Lohner	X
Dianne C. Carr	X	Commissioner Larry Ellertson	X
Henry M. Yeates, MD	X		

Others present:

Ralph L. Clegg, EHS, MPA UCHD Executive Director
Julie Dey UCHD Secretary

Number of people in attendance – 11

1. Welcome by Clyde Nielsen
2. Approval of the Minutes from July 18, 2016

MOTION: Commissioner Ellertson made the motion to approve the minutes which was seconded by Mayor Jeff Acerson and passed by unanimous vote.

3. UCHD-Strategic Planning by Allyson Holmes, Health Educator, UCHD

Allyson Holmes, Health Educator, explained the purpose of presenting the Strategic Plan to the Board of Health is to have the Board's approval. Once approved, the Strategic Plan will be presented to Utah County Health Department (UCHD) employees so they can understand their roles in the plan and how they will help achieve the goals the plan outlines.

MOTION: Diane Lohner made the motion to approve Utah County Health Department's Strategic Plan which was seconded by Teresa Tavares and passed by unanimous vote.

4. Presentation on Home Visitation Programs by Bonnie Hardy, Bureau Director/Nursing, UCHD

Programs covered by Home Visitation:

- Baby Your Baby (Short-term program for pregnant women while applying for Medicaid)
- CHEC (Part of Utah State Medicaid Program for children ages 0-21 who qualify for Medicaid. Preventative medical and dental – necessary checkups.)
- Nurse-Family Partnership -NFP (Visits with RN's monthly or bi-monthly during pregnancy until child is 2 years old. First time moms, income requirements, enrollments before 28 weeks pregnancy.)
- Welcome Baby UCHD (High risk infant home visits referred by hospital, physicians, state vital records – Spanish speaking program as well.)
- Welcome Baby United Way UCHD Partner (Low risk, first time moms, train volunteers, play group and Ready-to-Learn programs)

Gaye Ray pointed out that NFP has been around for 40 years and there is evidence that for every dollar spent in the NFP program, the community recoups five dollars in social programs down the line. The return on investment is huge. The program is only effective if it is a registered nurse who goes into the homes. The children in these programs do better in school and stay out of prison and break out of poverty. NFP is the only newborn visitation program that has these positive outcomes.

5. Approve and Adopt Equal Access Policy

Ralph Clegg, Executive Director, UCHD, explained that many grants the health department receives from the federal government require an Equal Access Policy to insure there is no discrimination to the clients that are served due to race, ethnicity, religion, marital status, etc. The policy presented to the board was approved by the Utah County Commissioners on September 20, 2016. Today we are bringing the policy to the Board as well to meet the requirement of state legislation for Boards of Health to set policy. The action today by the board will formalize it into a policy.

MOTION: Dianne Carr made the motion to approve and adopt the Equal Access Policy which was seconded by Gaye Ray and passed by unanimous vote.

6. Ratify School Health Policies

Ralph Clegg explained that for a number of years, the health department has had policies regarding school health. These policies have been updated and need the board's ratification. In the past, Dr. Miner would approve the changes and send them out to the school districts. We could still do that and have the UCHD Medical Director, Dr. Flinders and myself (Ralph) sign the policies; however, we thought it would be best for the board to review and understand the policies and ratify them. The policies have been reviewed by Dr. Flinders, our Medical Director, and he has made some updates.

Suzanne Livingston, Bureau Director of Nursing answered the board's questions. Dr. Henry Yeates discussed the Epi Pen policy and made suggestions for second dosage. Gaye Ray

discussed Fifth disease and pregnant teachers who may be exposed. Gaye Ray also brought up the adult dosage of Acetaminophen in 7-12 graders. Some students in this age range may not weigh enough to receive an adult dosage considering new evidence.

MOTION: Commissioner Ellertson made the motion to ratify the School Health Policies with the understanding that the two items (Epi Pens and Fifth Disease) which were discussed need to be revised. When the changes have been made, Commissioner Ellertson asked that they be brought back to the board for ratification which was seconded by Dianne Carr and passed by unanimous vote.

7. 2015 Program Costs Report by Eric Edwards

On an annual basis, the health department presents the Program Cost Report which shows the revenues and expenditures as explained by Eric Edwards, Deputy Director, UCHD. The report gives the board a good idea of the diversity and the quantity of programs offered by the health department in serving the public. Ralph Clegg explained part of our minimum performance standards is that the Board of Health understand program costs and the budgetary expenditures. Commissioner Ellertson pointed out that the vast majority of expenditures of the health department are from grants and fees as opposed to out of pocket County funds.

MOTION: Commissioner Ellertson made the motion to accept the Program Costs Report which was seconded by Teresa Tavares and passed by unanimous vote.

8. County Independent Audit Report

Ralph presented the County Independent Audit Report. Having the board review the audit report is also part of minimum performance standard requirements.

MOTION: Commissioner Ellertson made the motion to accept the audit report which was seconded by Diane Lohner and passed by unanimous vote.

9. Adopt the Fee Schedule for 2017

Ralph Clegg presented the Fee Schedule for 2017, pointing out the few changes. Steve Mickelson, Division Director FHP, UCHD explained immigration physicals and fees as well as other immunization fees. Jason Garrett, Bureau Director, Environmental Health, UCHD explained the environmental assessments and inspections.

MOTION: Mayor Jeff Acerson made the motion to adopt the 2017 Fee Schedule which was seconded by Commissioner Ellertson and passed by unanimous vote.

10. Reports on NALBOH Conference and UALBH Symposium

Ralph Clegg reported on NALBOH. NALBOH has been working on tracks to do training for boards of health. Interestingly enough, they have used Utah County Health Department in one of their trainings as an example. The focus was on the trampoline gym issue. They used it as an example

where the Board of Health listened to the community, investigated the situation, and even though it didn't go to regulation, trampoline gyms will continue to be monitored. Also noted was that the injuries had decreased since the issue was addressed. NALBOH used this as an example of how a board should respond to things that come from the community. Ralph didn't know how NALBOH got the information, but the information they had was pretty accurate. The University of Michigan is developing the trainings.

UALBH Symposium had some interesting presentations. Taz Biesinger, lobbyist of Paul Rogers and Associates, was pretty convinced that by the time something goes to legislative committee, he already has the votes. The best way for us to work with the legislature as a board, is for you as board members to know your individual legislators, so that when you call and talk to them they know who they are talking to.

Teresa Tavares will share a Google Document with the board members.

Gaye Ray gave an update on standardization modules for immunization exemptions to be used statewide. The company that has given the best bid, is roughly \$20,000. Even with all the involved professors (at BYU) pooling their money, they have only come up with \$10,000. Ralph thought it was possible that the rest of the funding can come from somewhere else. Gaye Ray said the real issue is that 90-95 percent of people immunize their children and we don't hear from them.

Intermountain Health Care (IHC) Community Health Assessment Project has been doing something similar the UCHD's Strategic Plan so that both can double team on each other's efforts.

11. Employee Changes

Employee changes were reviewed with the board. Employee changes have been routine. Quite a bit of turnover in nursing. Currently nurses can get jobs "at will," so we lose quite a few nurses due to their spouses graduating and moving on. It used to be that we could get 6-7 applications for a nursing position, now we usually get one or two if we are lucky. Often by the time we interview them and offer them a position, they have already taken another job. It is challenging to keep the nursing positions staffed.

12. Other Business

- a. Utah Lake looks to be clearing up. It has been downgraded to a "caution" level. The caution signs will probably be taken down in the next week once the tests come back. Jason Garrett said the algal bloom has resurfaced on another part of the lake in the past week. The financial commitment to the algal bloom is becoming an issue. The Department of Environmental Quality (DEQ) has been awarded \$1M in grant funds to study the algal blooms.
- b. American Fork Canyon. The water there has cleared due to the fact that the water above the reservoir has been piped around it. There hasn't been an attempt to clean it up the contaminated sediment. They are waiting for spring runoff to help with clean up. Recommendations are for the public to stay out of the sediment and to wash it off before

they get home if they have been exposed. One of the concerns is with lead and young children who could get it on their hands before eating. Skin contact with the sediment at current levels of contamination and exposure times does not cause concern. Coeur d'Alene, Idaho has many of the same issues with old mining residues as American Fork Canyon.

- c. Rabid Bats – We have had five rabid bats this year with potential exposure to either pets or humans. It is a higher number than a typical year. You can't tell by the behavior of a bat if it has rabies.
- d. Viral Meningitis. The County had three cases at Lone Peak High School before the school year started. Some parents were concerned, so the Health Department wrote a letter/media release to the school letting the community know that Viral Meningitis is not extremely contagious and doesn't have the same results as bacterial meningitis. The letter made its way to other schools.
- e. West Nile. Horses in Uintah County contracted West Nile. However, we have not had human or animal cases in Utah County in the past two years.
- f. Zika – The species of mosquitos that carry Zika have not been isolated in Utah. The cases of Zika in Utah have all been imported.

13. Closed Meeting: Board of Health Member Terms of Service and Performance Appraisal of Executive Director

MOTION: Teresa Tavares made the motion to approve and set a date, time and location for a closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals for today's date at this location following the completion of the regular agenda which was seconded by Dr. Henry Yeates and passed by unanimous vote.

MOTION: Gaye Ray made the motion to adjourn which was seconded by Dianne Carr and passed by unanimous vote.

Meeting was adjourned at 6:25 pm.



Ralph Clegg, EHS MPA
Director
Utah County Health Department



Clyde Nielsen
Chair
Utah County Board of Health

