

Weber-Morgan Board of Health
Minutes of Meeting
November 25, 2019

The Weber-Morgan Board of Health held its regular meeting on November 25, 2019 in the Health Department auditorium at 477 23rd Street. The meeting is called to order at 4:02 p.m. with Neil Garner presiding.

BOARD MEMBERS PRESENT:

Neil Garner	Frank Brown	Ken Johnson	Gage Froerer
Karen Harrop	Donna Chapman	Cole Brinkerhoff	Jennifer Bodine

BOARD MEMBERS ABSENT:

Roland Haslam	Tina Kelley	Kevin Eastman	Ali Martinez
Lee Dickemore			

STAFF MEMBERS PRESENT:

Brian Bennion	Brian Cowan	Michela Harris	MaryLou Adams
Jesse Bush	Lori Buttars	Cathy Bodily	Scott Braeden
Summer Day	Amy Carter	Lekelsi Talbot	Bryce Sherwood
Autum Whitten	Melissa Freigang		

OTHERS PRESENT:

Chris Crockett	Bill Cook	Tim Vandenack
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Welcome and Introductions – Neil Garner

Neil Garner calls the meeting to order at 4:02 p.m., welcomes those in attendance, and excuses Tina Kelley, Ali Martinez, Lee Dickemore, Kevin Eastman, and Roland Haslam.

Approval of Board of Health Minutes of September 23, 2019 Motion Passes

A **MOTION** is made by **Ken Johnson** and **SECONDED** by **Karen Harrop** to approve the minutes as written. The **MOTION** passes unanimously.

OgdenCAN Update- Bill Cook

Information Only

Bill Cook, with Ogden Civic Action Network, provides an update, a handout, and a slide presentation. He praises the collaborative effort of our community and states the goal is long-term well-being of everyone in the 100 block neighborhood. He explains the use of the community engagement spectrum, using co-leadership and utilizing seven anchor institutions to create opportunities, remove barriers, and ensure alignment with other agencies. A democracy collaborative will provide training to assist in uniting multiple levels of involvement. Focus is on evidence-based interventions. He describes providing non-contingent home visits to 3rd and 8th grades to build relationships with students and families, advocacy for families in the intergenerational poverty network and of the 700 homeless students, a net zero homes project, opioid education and awareness, ProduceRX, and a thorough county food assessment. **Brian Bennion** expresses that this is a great partnership and addresses the health department's Community Health Assessment

and Community Health Improvement Plan. There is discussion on net zero homes and the possibility of taxing sugar drinks. **Neil Garner** expresses his appreciation.

Accreditation-Brian Bennion

Information Only

Brian Bennion provides information and a slide presentation on accreditation from the Public Health Accreditation Board. He outlines the minimum performance standards from the Utah Department of Health established through state code 26a and rules. Accreditation is about performance improvement and meeting standards for the ten essential health services, board of health, and administration. He outlines the accreditation process to include a pre-application, followed by an application with proof of a strategic plan, Community Health Assessment, and Community Health Improvement Plan. Then, within a year, documentation is submitted with supporting evidence that the essential services have been met, or are in process, within the last three to five years. Once the application is submitted and accepted, a site visit is scheduled followed by a decision. If accredited, yearly reports are required with reaccreditation every five years. Nationally there are about 3000 local health departments, with 500 somewhere in accreditation process. He discusses the importance of accreditation to identify performance improvement opportunities, improve management, develop leadership, and improve relationships with community. It would also challenge the health department to look at what we do and why we do it, keep focus on identified priorities, stimulate quality of performance, greater accountability, transparency, resource allocation, community partnerships, and provide a better strategic position when competing for funding. The cost of accreditation is \$21,000 to apply and receive base services including training of an accreditation coordinator in Virginia. An annual fee of \$8,400, which supports the ongoing process of the health department in going through the accreditation lifecycle, which includes reaccreditation. There is also increased personnel cost. Discussion is had about whether the benefit outweighs the cost, if the possible loss of grant funding would be higher than cost of accreditation, alternatives for a third-party review process, and how the health department rates itself to other departments.

**Vehicle Repair and Replacement Assistance Program-
Michela Harris**

Information Only

Michela Harris provides information and a handout on a new grant. The health department was awarded over \$1.2 million to use over five years as part of the targeted air shed program through the Environmental Protection Agency and will benefit the Salt Lake nonattainment area in which we are a part. The health department is enlisting permitted I/M stations and car dealerships, and has released a request for proposal for a car recycler. Part of the replacement requirement is that a replaced vehicle must be destroyed. When a car fails an emissions test, low-income vehicle owners come to the health department and apply for assistance to fix or replace the car. If they meet the income requirements, the station will do a diagnostic, then create and submit a bid. If approved, the station repairs the vehicle and then submits for reimbursement. Implementation

is set for early 2020. There is discussion on how the money will be used over the five year period, what the income scale is for qualifying, and what amounts are allotted per vehicle for repair or replacement.

Board of Health Resolution on E-Cigarettes- Neil Garner **Information/Motion Passes**

Neil Garner reads the Board of Health Resolution on E-Cigarettes. **Bryce Sherwood** explains the minimum age for purchase of all tobacco products will increase incrementally starting on July 1, 2020 to age 20 and on July 1, 2021 to age 21. **Donna Chapman** suggests providing supporting citations to the resolution. A **MOTION** is made by **Gage Froerer** and **SECONDED** by **Karen Harrop** to approve the resolution with added citations. The **MOTION** passes unanimously.

Fee Schedule Approval-Brian Cowan **Information/Motion Passes**

Brian Cowan details four changes to the current fee schedule and asks for the Board's approval. The sampling permit fee will now include a \$25.00 three month, a \$50.00 six month, and a \$75.00 twelve month option. The Onsite Consultation or Small Remodel Permit was previously charged as a required miscellaneous fee and now is titled for clarification. Newly added is the Dogs on Patios Plan Review/Permit for \$275, renewal fee of \$120. The Burial Transit Permit/Cremation fee is being reduced to reflect the change made at the state level. A **MOTION** is made by **Ken Johnson** and **SECONDED** by **Donna Chapman** to approve the fee schedule. The **MOTION** passes unanimously.

2020 Budget Update and Recommendation- Brian Cowan **Information/Motion Passes**

Brian Cowan distributes two handouts with the 2020 Submitted Budget and the 2020 Tentative Budget. He reviews the submitted budget of adding \$31,748 to the health fund at the end of 2019, and using \$293,357 of the fund balance in 2020 for requested use, a \$0.25 per hour wage increase to offset the cost of health insurance, and a two percent pay for performance wage increase. He explains the 2020 Tentative Budget includes changes from the Weber County Commission which has increased the hourly wage by \$0.45 to offset health insurance costs and a 3% pay for performance wage increase. With these adjustments, the estimated use of the fund balance is \$337,368. Board members discuss that the projected use of the fund balance will be reviewed in the next few months when more numbers are provided by the Weber County Commission, and include possible fund use for the second floor of the annex building. Discussion is had on sustainability of the fund balance. A **MOTION** is made by **Karen Harrop** and **SECONDED** by **Cole Brinkerhoff** to support the 2020 Tentative Budget. The **MOTION** passes unanimously.

Director's Report-Brian Bennion **Information Only**

Chris Crockett highlights the incredible work of Environmental Health Division employees. In 2017 an investigation began into a technician engaging in emissions fraud. In July 2019 criminal charges were filed and the technician plead guilty to three felony counts. This was due to the

great job done by Scott Braeden of compiling a huge amount of information and working with Environmental Protection Agency federal investigators. **Neil Garner** asks Scott Braeden to stand to be recognized. **Brian Bennion** thanks Chris Crockett for his continued support of the health department. He discusses a plan to have Chris Crockett and one other Weber County Attorney draft an agreement with Weber County that will outline and detail building use and ownership.

Chair's Report-Neil Garner

Information Only

Neil Garner thanks the Board and the health department for their support and he expresses his appreciation for the wonderful legislative dinner presented by the Governing Youth Council.

Public Comment

There are no comments.

The meeting adjourns at 5:38 p.m. The next meeting is scheduled for January 27th.